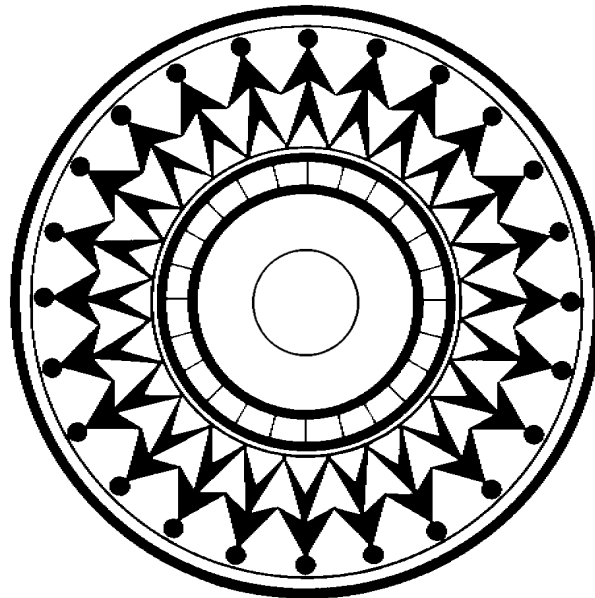


**NATIONAL CHILD ABUSE AND NEGLECT
DATA SYSTEM (NCANDS)
DETAILED CASE DATA COMPONENT,
1998 - 1999**

USER'S GUIDE and CODEBOOK



National Data Archive on Child Abuse and Neglect
Family Life Development Center
Cornell University
Ithaca, New York 14853
607-255-7799
ndacan@cornell.edu
www.ndacan.cornell.edu

NOVEMBER 2003

**NATIONAL CHILD ABUSE AND NEGLECT
DATA SYSTEM (NCANDS)
DETAILED CASE DATA COMPONENT,
1998 – 1999**

Data Provided by

Children's Bureau
Administration on Children, Youth and Families
330 C Street, S.W.
Washington, DC 20204

Funded by

Children's Bureau
Administration on Children, Youth and Families,
U.S. Department of Health and Human Services

Distributed by

National Data Archive on Child Abuse and Neglect

User's Guide Written by

National Data Archive on Child Abuse and Neglect
in collaboration with Walter R. McDonald & Associates, Inc.

© 2003 National Data Archive on Child Abuse and Neglect

PREFACE

The Children's Bureau has given data for the *National Child Abuse and Neglect Data System (NCANDS), Detailed Case Data Component, 1998-1999*, to the National Data Archive on Child Abuse and Neglect for public distribution. Funding for the project was provided by the Children's Bureau within the U.S. Department of Health and Human Services.

ACKNOWLEDGMENT OF SOURCE

Authors should acknowledge the National Data Archive on Child Abuse and Neglect and the original collectors of the data when they publish manuscripts that use data provided by NDACAN. Users of the NCANDS DCDC data files are urged to follow some adaptation of the following statement:

The data used in this publication were made available by the National Data Archive on Child Abuse and Neglect, Cornell University, Ithaca, NY, and have been used by permission. Data from the National Child Abuse and Neglect Data System were supplied by state child protective service agencies to the Children's Bureau, the Administration of Children, Youth and Families, U.S. Department of Health and Human Services. Funding for NCANDS was provided by the Children's Bureau. Technical support on NCANDS is provided under contract to the Children's Bureau by Walter R. McDonald & Associates, Inc. The participating state agencies; Walter R. McDonald & Associates, Inc., the Children's Bureau, NDACAN, Cornell University, and their agents and employees bear no responsibility for the analyses, opinions, or interpretations presented here.

PUBLICATION SUBMISSION REQUIREMENT

In accordance with the *NCANDS Terms of Use Agreement* for these datasets, users of these data are required to deposit a copy of any published work or report based wholly or in part on these data with NDACAN. A copy of any completed manuscript, thesis abstract, or reprint should be sent to the National Data Archive on Child Abuse and Neglect, Cornell University, Family Life Development Center, Surge 1, Ithaca, New York 14853. Such copies will be used to provide funding agencies with essential information about the use of NDACAN resources and to facilitate the exchange of information about research activities among data users and contributors.

Please note: One of the conditions of the *NCANDS Terms of Use Agreement* is that users submit manuscripts to the NCANDS Federal Project Officer **prior** to publication. Please see the *NCANDS Terms of Use Agreement* for details.

ABSTRACT

The National Child Abuse and Neglect Data System (NCANDS) is a voluntary national data collection and analysis system created in response to the requirements of the Child Abuse Prevention and Treatment Act (Public Law 93-247) as amended. The NCANDS consists of two components. The Summary Data Component (SDC) is a compilation of key aggregate child abuse and neglect statistics from all states, including data on reports, investigations, victims, and perpetrators. The Detailed Case Data Component (DCDC) is a compilation of case-level information from those child protective services agencies able to provide electronic child abuse and neglect records.

The NCANDS DCDC consists of two data files from each participating state. One of the two state files contains 14 variables and includes characteristics of all children included in a report of alleged maltreatment. Characteristics of the report such as the source and disposition are also included in this file. The second file contains 62 variables. Only children identified as victims are included. A child is classified as a victim and included in this file if maltreatment is substantiated or indicated. In addition to basic information concerning the report and the child, this child victims file also contains information about the type of maltreatment, the support services provided to the family, and any special problems that were identified for the child, caretaker, or family. Neither of the files contains data on the alleged perpetrators, and reports of child fatalities have also been excluded from both files.

While data from the states participating in the NCANDS DCDC do not constitute a statistically representative sample of maltreated children in the United States, they show distributions similar to those found in studies using national data. Furthermore, they provide an important opportunity to answer many questions regarding child maltreatment cases that are known to child protective services.

TABLE OF CONTENTS

OVERVIEW	7
Introduction	7
Background	7
DCDC Terminology	8
NCANDS Submission Steps	8
NCANDS DCDC DATA FILES.....	10
Description of the Data Files.....	10
<i>J</i> and <i>K</i> Files.....	10
Report and Child Identification Codes.....	10
Aggregating the Data by Report or Child	12
Conducting Analyses with the NCANDS DCDC.....	12
State Classification of the Disposition of Investigations	12
Report Substantiation	13
Maltreatment Coding.....	14
Report and Child Identifiers.....	14
Missing Data	14
BIBLIOGRAPHY	15
Key Publications	15
CODEBOOK: NCANDS DCDC Variable Information	17
<i>J</i> File Variable Information.....	21
<i>K</i> File Variable Information.....	29
APPENDIX A: NCANDS DCDC Data Elements.....	41
APPENDIX B: Sample Mapping Form for the NCANDS DCDC.....	47
APPENDIX C: Computational Rules for the NCANDS DCDC Variables.....	51
APPENDIX D: Using the NCANDS DCDC Data Files	61
APPENDIX E: Glossary of NCANDS Terms.....	69

OVERVIEW

Introduction

The National Child Abuse and Neglect Data System (NCANDS) is the primary source of national information on abused and neglected children known to state child protective services agencies. Findings from the NCANDS are based on aggregate data from all states and case-level data from a number of states.

Background

The National Center on Child Abuse and Neglect (NCCAN) established the NCANDS to respond to a requirement in the Child Abuse Prevention and Treatment Act (Public Law 93-247) as amended. Section 105(b)(1) called for the creation of a coordinated national data collection and analysis program, both universal and case-specific in scope. In 1988, the NCCAN embarked on a collaborative effort with the states to collect and analyze annual child abuse and neglect data from child protective services agencies in the 50 states, the District of Columbia, the territories, and the Armed Services. The first annual report based on the findings of the NCANDS included reports of child abuse and neglect received in 1990.

A state Advisory Group helped to identify data items and definitions that could be used to generate a national profile of child maltreatment. Subsequently, the state representatives assisted in the pilot testing and development of the NCANDS. The state Advisory Group continues to play an important role in the implementation of the NCANDS.

The design of the NCANDS was guided by needs in the field of child welfare and the ability of the state data systems to produce the information. The resulting two-pronged approach of the NCANDS allows for aggregate data to be collected through the Summary Data Component (SDC) and case-level data to be collected through the Detailed Case Data Component (DCDC). Brief descriptions of the SDC and DCDC follow.

The Summary Data Component

The SDC is a compilation of key aggregate child abuse and neglect statistics supplied by *all* states on an annual basis. The SDC includes the number of reports of alleged maltreatment, dispositions of investigations of alleged child abuse and neglect, and data on the victims and perpetrators of substantiated and indicated maltreatment.

The Detailed Case Data Component

The DCDC is a compilation of case-level information from participating states' child protective services agencies. Data on children who are the subjects of reports alleging child maltreatment are included. The DCDC permits examination of more than one variable at a time and more detailed and complex multivariate analyses of state child abuse and neglect data than is possible with the aggregate data in the SDC. It contains 19 data elements concerning reports of alleged maltreatment and the characteristics of the

children who are the subjects of these reports. Fourteen of these data elements are released to the public in the DCDC *J File*.

An additional 98 data elements are collected on the victims of substantiated or indicated maltreatment, including information on types of maltreatment, child disabilities, family problems, services provided to victims, and characteristics of perpetrators. Sixty-two of these variables are released to the public as the DCDC *K File*. Data on perpetrators are currently not released to the public.

DCDC Terminology

The following terms are used in discussion of DCDC data:

- a DCDC report
 - is a notification of suspected child abuse
 - may be substantiated/indicated or unsubstantiated
 - may involve one or more children
 - may involve one or more alleged perpetrators
- a DCDC data record contains the data related to one child in a single report.

Therefore, a report involving three children will result in three data records being submitted.

A unique report ID is created that has not and never will be used for another report. This ID will always be the only ID used to reference a report. Similarly, the child ID is unique and never has and never will be used for another child. The child ID will always be the only ID used to reference the child. If the child appears in a later report, his or her unique ID ***must be used again***, even in subsequent years.

NCANDS Submission Steps

Figure 1 depicts the steps in the DCDC data submission and analysis process.

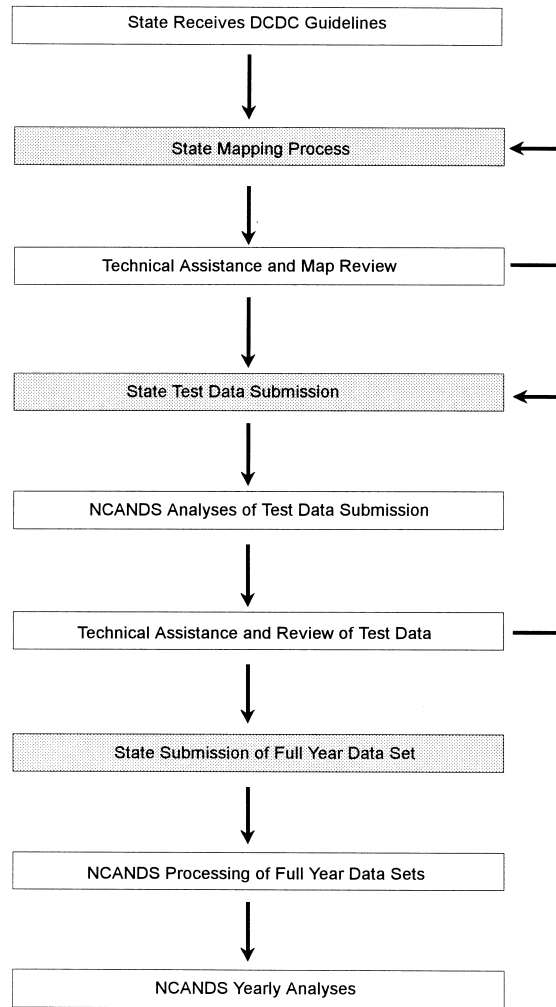
A mapping (or conversion) procedure for transferring data from a state's coding scheme into the NCANDS coding scheme must be defined. *Appendix A* contains a complete list of the NCANDS DCDC data elements to which the state's data must be mapped, and *Appendix B* contains a blank example of Parts 1 and 2 of the mapping forms that states use to define their mapping process. Part 1 forms are completed for each data element. The forms include sections permitting the state to outline the logic associated with their field construction and to add commentary summarizing any unique issues. Part 2 forms are completed for all data elements with coded values and provide a summary of the state codes associated with the assignment of each NCANDS code.

Completed mapping forms are available in the form of electronic Word documents from NDACAN. Please NDACAN if you need maps.

Once a state maps its data elements to the DCDC record, the NCANDS Technical Team reviews the results and provides feedback to the state. The state then addresses any problems that are revealed and makes necessary adjustments to the mapping forms. The

state next develops the computer programs necessary to extract the DCDC data from its information system and submits a test DCDC file.

Figure 1 - The DCDC Submission and Analysis Process



The test file is checked to confirm the accuracy of the submission. Once the Technical Team validates the test file, the results are shared with the state, and the state then submits a revised file containing all cases for the data collection year. Finally, the Technical Team confirms that the final submission has been corrected of all of the systematic errors and/or logical inconsistencies that were identified in the test file.

NCANDS DCDC DATA FILES

NDACAN distributes the annual NCANDS DCDC as two SAS transport or SPSS portable files. Other file formats including data file subsets can be prepared by special request. Please contact the Archive for more information.

Description of the Data Files

The NCANDS DCDC files consist of selected and derived variables from the NCANDS records submitted by the participating states that have given NDACAN permission to release the data to the public. These files are referred to as the NCANDS DCDC data files. Disposition dates of the NCANDS records range from January 1 through December 31 of the data submission year.

J and K Files

The NCANDS DCDC is composed of two files from each participating state. There are a total of 76 data elements in the two files. Detailed descriptions of data elements are included in the *Codebook* section of this guide.

J File: One of each state's pair of files contains 14 variables and includes information about all reports of *alleged* maltreatment and all the children involved in these reports. This extract is referred to as the *J File*. **All child fatalities have been excluded from the J files.** In each of the J files, the unit of observation consists of a report/child pair. There may be, therefore, more than one report per child or more than one child per report in the file. See the *Report and Child Identification Codes* section below for more information.

K File: Each state's second file contains 62 variables and includes information about all reports of *substantiated* or *indicated* maltreatment, and descriptive information about all the child victims in these reports. This child victims extract is referred to as the *K File*. **All child fatalities have been excluded from the K files.** In each of the K files, the unit of observation consists of a report/child pair.

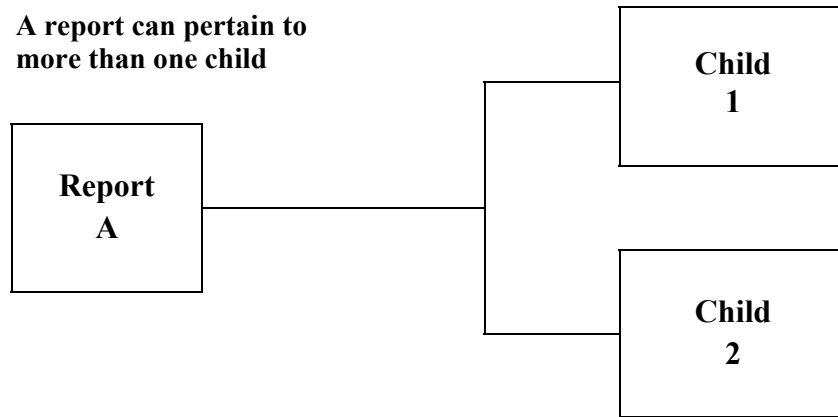
NDACAN combines all the annual state J files into one file named *DCDC*_J*, where * is the last two digits of the year covered. Similarly, the annual state K files are merged into a single file, *DCDC*_K*, where * is the last two digits of the year covered. Names of states that submitted data to be archived, numbers of records, and counts of variables in each of the *J* and *K Files* are included in the annual supplements to this guide. For information regarding the coding of variables, see the *Codebook: NCANDS DCDC Variable Information* section of this guide. For information regarding the computational rules for defining the derived variables, see *Appendix C*.

Report and Child Identification Codes

States submitting case-level data provide a unique report identification code (YSRPTID) for each report of maltreatment recorded. In most states, if more than one child is

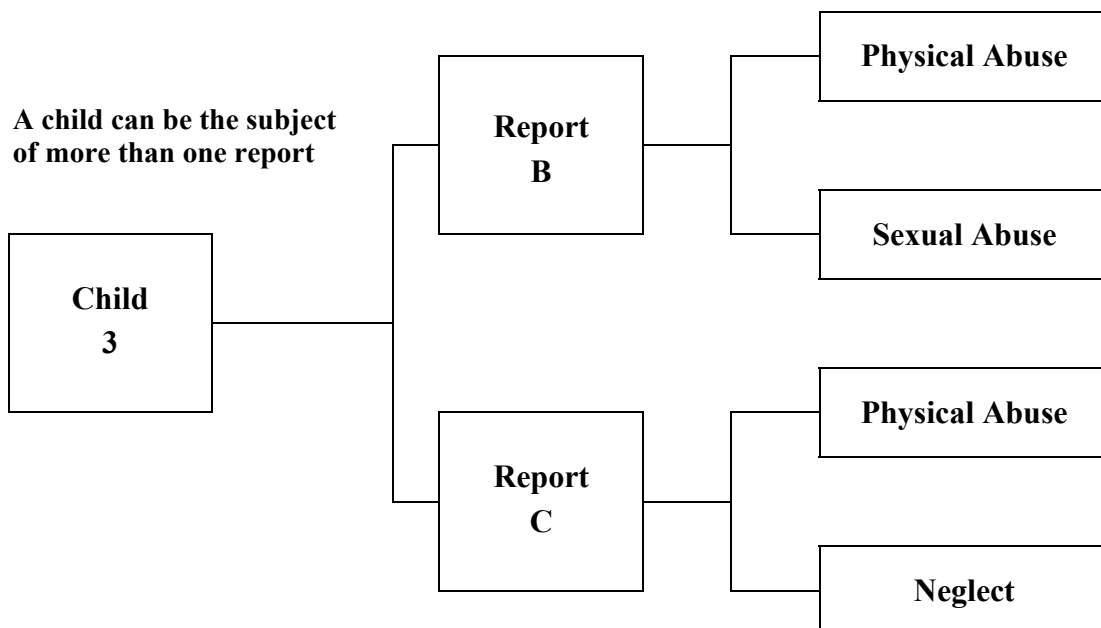
included in a report, each child is entered as a separate record but all children share the same report ID. This relationship is illustrated in Figure 2. In such states, a count of children in a given report can be obtained by counting the number of children sharing the respective report ID. In other states reports are counted at the child level, and therefore, while reports have unique ID's, only one child is attached to each report ID.

Figure 2 - Relationships Between Reports and Children in NCANDS



In most states children receive unique ID's (YSCHID). If a child is included in more than one report, each report will be associated with the same child ID. This relationship is illustrated in Figure 3. In general, the recurrence of maltreatment for a given child can be determined by counting the number of records sharing the same child ID.

Figure 3 - Relationships Between Children and Reports in the NCANDS



There are, however, a few caveats to consider when using the child ID to match different reports within a given file. A state's laws and data processing capabilities may sometimes limit the ability to match children to previous reports. This limitation is most commonly observed in unsubstantiated reports where a state's laws may prohibit the archiving of data that identifies these children or families. As a result, the use of the child ID to identify children in multiple reports should be limited to reports where the maltreatment was substantiated or indicated (NCANDS *K File*). The inability to identify the same child in multiple reports might also occur in states with county-based data collection systems if records cannot be referenced across counties.

In sum, neither the variable report ID (YSRPTID), nor the variable child ID (YSCHID) uniquely identifies a report or child. Records in the dataset are uniquely identified by the combination of the variables YSRPTID and YSCHID.

Aggregating the Data by Report or Child

Although the data may include multiple entries for a given report or child, these data can be aggregated into a file that contains only one entry per report or one entry per child. For example, it is possible to create a file of unique reports that also contains characteristics of all of the respective entries. Such characteristics might include the total number of children referenced in a report or the age of the youngest and oldest children. Similarly, a file of unique children can be created that contains a count of the number of reports in which a child was included or the type(s) of maltreatment associated with the respective reports. An example of how one might set up the NCANDS DCDC Files is presented in *Appendix D*.

Conducting Analyses with the NCANDS DCDC

The NCANDS DCDC may be analyzed at either the child or report level.

- It is important to note that state-to-state variations in child abuse and neglect data elements and definitions will affect the interpretation of the data.
- The data from the NCANDS DCDC states are not a statistically representative sample of the United States. However, the combined data reveal distributions that are similar to those found in other studies (U.S. Department of Health and Human Services, 1996).

State Classification of the Disposition of Investigations

The disposition of each investigation depends on the classification system used by each participating NCANDS state. Some states use a two-tier system that categorizes an allegation as *substantiated* or *unsubstantiated*. Other states use a three-tier system that includes a third category, *indicated*. In these states, maltreatment is *indicated* if there is sufficient reason to suspect that the child may have been maltreated or is at risk of

maltreatment, but the level of evidence required by state law to substantiate an allegation does not exist. To accommodate this variation among the states, the NCANDS uses a two-tier system for analytic purposes; indicated allegations are treated as substantiated. A glossary of terms used in the NCANDS can be found in *Appendix E*.

Report Substantiation

In a single unreleased record, each of the four child maltreatment data elements has a maltreatment level of *substantiated* (S), *indicated* (S) or *unsubstantiated* (U). However, the report disposition is determined by the values of the four maltreatment levels in ALL of the records in the report:

- If ALL maltreatment levels in ALL of the records of a report are *unsubstantiated* (U), the report disposition is *unsubstantiated* (U).
- If ANY maltreatment level is *substantiated* or *indicated* (S) in ANY of the records of the report, the report disposition is *substantiated* (S).

The table below illustrates the coding of a number of child and maltreatment combinations in ten records.

A Sample DCDC File of Ten Records (generalized)

<i>Record #</i>	<i>Report ID</i>	<i>Child ID</i>	<i>Report Disposition</i>	<i>Child Maltreatments</i>			
	RID	CID	R-Disp	Mal-1	Mal-2	Mal-3	Mal-4
1	R01	C01	U				
2	R02	C01	U				
3	R02	C02	U				
4	R02	C03	U				
5	R03	C04	S	S	U		
6	R04	C02	S	S			
7	R04	C05	S	S	U		
8	R04	C06	S	U	U		
9	R05	C05	S	S	U	S	
10	R05	C07	S	U	U	S	S

Thus, a report may refer to multiple children, each with a mixture of substantiated and/or unsubstantiated maltreatment incidents. If at least one maltreatment incident for one child is substantiated or indicated, the disposition of the report is coded *substantiated* or *indicated*. Please note that for analytical purposes DCDC treats *indicated* as *substantiated*.

The J files contain records of all children included in all investigated reports. The K files contain records of all children included in substantiated or indicated reports. Most, but not all, of the children in the K files will be child victims. Child victims are defined as children who had at least one substantiated or indicated maltreatment.

Maltreatment Coding

The NCANDS maltreatment elements released to the public are derived from up to four sets of maltreatment types and maltreatment levels that can be coded per child. There is no prescribed order for the maltreatment elements and any maltreatment type can fall in any of the four sets. No maltreatment type and its associated level can be repeated within a single child’s record, however.

Below is a sample child maltreatment record containing several maltreatments and levels.

Maltreatment Types and Levels

<i>Report ID</i>	<i>Child ID</i>	<i>Report Dispos</i>	<i>Mal 1</i>	<i>Mal Level</i>	<i>Mal 2</i>	<i>Mal Level 2</i>	<i>Mal 3</i>	<i>Mal Level 3</i>	<i>Mal 4</i>	<i>Mal Level 4</i>
R10 (R1000)	C15 (C1500)	1= Substan "S"	2= Neglect	3= Unsub "U"	5= Psychol	2= Indicat "S"	1= Physical	1= Substan "S"		

Report and Child Identifiers

Report and child IDs were generated by each state before the data were submitted to NCANDS. Report and child IDs were encrypted in order to protect the privacy of the individuals whose data are included in the files.

Missing Data

Records pertaining to children who died due to child maltreatment have been removed from the data file in order to preserve the confidentiality of these data. In addition, date of birth, geographic identifiers, service utilization, and perpetrator information have been removed from the DCDC data files.

Please contact NDACAN directly if you have questions or encounter problems using the NCANDS datasets.

BIBLIOGRAPHY

Below is a list of documents produced using NCANDS data. Please note that this bibliography is not meant to provide an exhaustive or representative list of documents published from or related to the dataset. It is meant to provide the researcher with a starting point from which to begin a background literature search.

Key Publications

- Fluke, J.D., Yuan, Y.T., & Edward, M. (1999). Recurrence of maltreatment: An application of the National Child Abuse and Neglect Data System (NCANDS). *Child Abuse and Neglect*, (23) 7, 663-650.
- U.S. Department of Health and Human Services, National Center on Child Abuse and Neglect. *National Child Abuse and Neglect Data System: Working Paper 1: 1990 Summary Data Component*. (Washington, DC: U.S. Government Printing Office, 1992).
- U.S. Department of Health and Human Services, National Center on Child Abuse and Neglect. *National Child Abuse and Neglect Data System: Working Paper 2: 1991 Summary Data Component*. (Washington, DC: U.S. Government Printing Office, 1993).
- U.S. Department of Health and Human Services, National Center on Child Abuse and Neglect. *Child Maltreatment 1992: Reports from the States to the National Center on Child Abuse and Neglect*. (Washington, DC: U.S. Government Printing Office, 1994).
- U.S. Department of Health and Human Services, National Center on Child Abuse and Neglect. *Child Abuse and Neglect Case-Level Data 1993: Working Paper 1*. (Washington, DC: U.S. Government Printing Office, 1996).
- U.S. Department of Health and Human Services, National Center on Child Abuse and Neglect. *Child Maltreatment 1993: Reports From the States to the National Center on Child Abuse and Neglect*. (Washington, DC: U.S. Government Printing Office, 1995).
- U.S. Department of Health and Human Services, National Center on Child Abuse and Neglect. *Child Maltreatment 1994: Reports from the States to the National Center on Child Abuse and Neglect*. (Washington, DC: U.S. Government Printing Office, 1996).
- U.S. Department of Health and Human Services, National Center on Child Abuse and Neglect. *Child Maltreatment 1995: Reports From the States to the National Child Abuse and Neglect Data System*. (Washington, DC: U.S. Government Printing Office, 1997).

U.S. Department of Health and Human Services, Administration on Children, Youth and Families. *Child Maltreatment 1996: Reports From the States to the National Center on Child Abuse and Neglect*. (Washington, DC: U.S. Government Printing Office, 1998).

U.S. Department of Health and Human Services, Administration on Children, Youth and Families. *Child Maltreatment 1997: Reports From the States to the National Center on Child Abuse and Neglect*. (Washington, DC: U.S. Government Printing Office, 1998).

U.S. Department of Health and Human Services, Administration on Children, Youth and Families. *Child Maltreatment 1998: Reports From the States to the National Center on Child Abuse and Neglect*. (Washington, DC: U.S. Government Printing Office, 1999).

U.S. Department of Health and Human Services, Administration on Children, Youth and Families. *Child Maltreatment 1999: Reports From the States to the National Center on Child Abuse and Neglect*. (Washington, DC: U.S. Government Printing Office, 2001).

CODEBOOK: NCANDS DCDC Variable Information

The Codebook consists of six sections. The first two sections are lists of the variables in the *J File*, which are first listed in alphabetical order and then in the order in which they appear in the data files. The third section contains a detailed description of the *J File* variables arranged in the order in which they appear in the files. This three-part sequence is repeated for the *K File* variables in sections four through six.

In the descriptive sections for both the *J* and *K File* variable names, variable labels, and variable formats are provided on the first line. Variable values and their corresponding labels are listed as appropriate.

Alphabetical Listing of *J File* Variables

Name	Position	Label	Page
CHAGE	8	Child's Age	22
CHISP	11	Child's Hispanic Ethnicity	22
CHPRIOR	12	Prior Victimization Status	22
CHRACE	10	Child's Race	22
CHSEX	9	Child's Sex	22
FLVICTIM	14	Substantiated or Indicated Maltreatments	23
NOTIFS	13	Notifications	23
RPDISPDT	5	Disposition Date	21
RPTDISP	6	Report Disposition	21
RPTDT	4	Report Date	21
RPTSRC	7	Report Source	21
STATERR	3	State	21
YSCHID	2	Child ID	21
YSRPTID	1	Report ID	21

J File Variables Listed By Position

Name	Position	Label	Page
CHAGE	8	Child's Age	22
YSRPTID	1	Report ID	21
YSCHID	2	Child ID	21
STATERR	3	State	21
RPTDT	4	Report Date	21
RPDISPDT	5	Disposition Date	21
RPTDISP	6	Report Disposition	21
RPTSRC	7	Report Source	21
CHSEX	9	Child's Sex	22
CHRACE	10	Child's Race	22
CHISP	11	Child's Hispanic Ethnicity	22
CHPRIOR	12	Prior Victimization Status	22
NOTIFS	13	Notifications	23
FLVICTIM	14	Substantiated or Indicated Maltreatments	23

J File Variable Information

This section contains coding information for the 14 variables in the 1998 - 1999 NCANDS DCDC J Data Files. The J files contain data on reports and children who were the subject of an investigation. The variables are presented in the order in which they appear in the files. The first line in the description of each variable contains the name in capital letters, the position in the file, and the variable label. The data type is listed in italics below the variable name. When applicable, explanatory text or value labels follow.

One of the variables is labeled as a *computed* variable; this variable was derived from the original NCANDS elements as described in *Appendix C*. Please see *Appendix E* for a glossary of NCANDS terms.

NAME	POSITION	VARIABLE INFORMATION
YSRPTID <i>CHAR</i>	1	Report ID Unique identification label assigned to each report of maltreatment.
YSCHID <i>CHAR</i>	2	Child ID Unique identification label assigned to child.
STATERR <i>CHAR</i>	3	State Two-letter state abbreviation.
RPTDT <i>DATE</i>	4	Report Date Date maltreatment was reported.
RPDISPDT <i>DATE</i>	5	Disposition Date Date a decision was reached concerning the disposition of alleged maltreatment(s).
RPTDISP <i>NUM</i>	6	Report Disposition Conclusion reached by responsible agency concerning report of alleged maltreatment. Value Label 1 Substantiated 2 Indicated 3 Unsubstantiated 4 Closed no finding 8 Other 9 Unknown
RPTSRC <i>NUM</i>	7	Report Source Role of person who reported alleged maltreatment. Value Label 1 Social services/mental health

NAME	POSITION	VARIABLE INFORMATION
		2 Medical personnel 3 Legal personnel 4 Educational personnel 5 Care provider/foster parent 6 Alleged victim 7 Parent 8 Other relative 9 Friends neighbor 10 Alleged perpetrator 11 Anonymous reporter 88 Other 99 Unknown
CHAGE <i>NUM</i>	8	Child's Age Child's age on date of report. <u>Value</u> <u>Label</u> 77 Unborn 99 Unknown
CHSEX <i>NUM</i>	9	Child's Sex Child's gender recorded at the time of the report. <u>Value</u> <u>Label</u> 1 Male 2 Female 9 Unknown
CHRACE <i>NUM</i>	10	Child's Race Primary racial group which the child or parent identifies the child as a member. <u>Value</u> <u>Label</u> 1 White 2 Black/African American 3 American Indian/Alaskan Native 4 Asian/Pacific Islander 88 Other 99 Unknown
CHISP <i>NUM</i>	11	Child's Hispanic Ethnicity A Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish ancestry, regardless of race. <u>Value</u> <u>Label</u> 1 Yes 2 No 9 Unknown
CHPRIOR <i>NUM</i>	12	Prior Victimization Status Existence of previous substantiated or indicated incident of maltreatment.

NAME	POSITION	VARIABLE INFORMATION														
		<table border="1"> <thead> <tr> <th><u>Value</u></th> <th><u>Label</u></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Yes</td> </tr> <tr> <td>2</td> <td>No</td> </tr> <tr> <td>9</td> <td>Unknown</td> </tr> </tbody> </table>	<u>Value</u>	<u>Label</u>	1	Yes	2	No	9	Unknown						
<u>Value</u>	<u>Label</u>															
1	Yes															
2	No															
9	Unknown															
NOTIFS <i>NUM</i>	13	<p>Notifications Mandated or courtesy contacting of other agencies concerning report of child maltreatment.</p> <table border="1"> <thead> <tr> <th><u>Value</u></th> <th><u>Label</u></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>None</td> </tr> <tr> <td>2</td> <td>Police prosecutor</td> </tr> <tr> <td>3</td> <td>Licensing agency</td> </tr> <tr> <td>4</td> <td>Both</td> </tr> <tr> <td>8</td> <td>Other</td> </tr> <tr> <td>9</td> <td>Unknown</td> </tr> </tbody> </table>	<u>Value</u>	<u>Label</u>	1	None	2	Police prosecutor	3	Licensing agency	4	Both	8	Other	9	Unknown
<u>Value</u>	<u>Label</u>															
1	None															
2	Police prosecutor															
3	Licensing agency															
4	Both															
8	Other															
9	Unknown															
FLVICTIM <i>NUM</i>	14	<p>Substantiated or Indicated Maltreatment (computed) Flag of substantiated or indicated maltreatment of child in this report.</p> <table border="1"> <thead> <tr> <th><u>Value</u></th> <th><u>Label</u></th> </tr> </thead> <tbody> <tr> <td>0</td> <td>No</td> </tr> <tr> <td>1</td> <td>Yes</td> </tr> </tbody> </table>	<u>Value</u>	<u>Label</u>	0	No	1	Yes								
<u>Value</u>	<u>Label</u>															
0	No															
1	Yes															

Alphabetical Listing of *K File* Variables

Name	Position	Label	Page
C_MAL_CN	21	Maltreatment Count	32
C_MEDDIS	27	Medical Neglect Disposition	33
C_NEGDIS	25	Neglect Disposition	33
C_OTHDIS	33	Other Maltreatment Disposition	34
C_PHYDIS	23	Physical Abuse Disposition	32
C_PSYDIS	31	Psychological Abuse Disposition	34
C_SEXDIS	29	Sexual Abuse Disposition	33
C_UNKDIS	35	Unknown Maltreatment Disposition	35
CDALC	39	Child Problem with Alcohol	36
CDALCDRU	37	Child Problem, Drugs or Alcohol	35
CDBEHAV	46	Child Behavior Problem	37
CDDRUG	40	Child Problem with Drugs	36
CDEMOTNL	42	Child Emotionally Disturbed	36
CDLEARN	44	Child Learning Disability	36
CDMEDICL	47	Child Other Medical Problem	37
CDPHYS	45	Child Physically Disabled	37
CDPHYSME	38	Child Problem, Mental or Physical	35
CDPROBFL	36	Child Problem Recorded	35
CDRTRD	41	Child Mentally Retarded	36
CDVISUAL	43	Child Visual or Hearing Impaired	36
CHAGE	8	Child's Age	30
CHISP	11	Child's Hispanic Ethnicity	30
CHPRIOR	12	Child's Prior Victimization Status	31
CHRACE	10	Child's Race	30
CHSEX	9	Child's Gender	30
FAMPRES	16	Family Preservation Services Provided	31
FAMSUP	15	Family Support Services Provided	31
FCALC	51	Caretaker Problem with Alcohol	38
FCALCDRU	49	Caretaker Problem, Drugs or Alcohol	37
FCDRUG	52	Caretaker Problem with Drugs	38
FCEMOTNL	54	Caretaker Emotionally Disturbed	38
FCHOUSE	60	Inadequate Housing	39
FCLEARN	56	Caretaker Learning Disability	39
FCMEDICL	58	Caretaker Other Medical Problem	39
FCMONEY	61	Family Has Financial Problem	39
FCPHYS	57	Caretaker Physically Disabled	39
FCPHYSME	50	Caretaker Mental or Physical Problem	38
FCPROBFL	48	Caretaker Problem Recorded	37
FCPUBLIC	62	Family Receives Public Assistance	40
FCRTRD	53	Caretaker Mentally Retarded	38
FCVIOL	59	Violence Between Caretakers	39
FCVISUAL	55	Caretaker Visual or Hearing Problem	38

FL_CVMED	26	Child Victim of Medical Neglect	33
FL_CVNEG	24	Child Victim of Neglect	32
FL_CVOTH	32	Child Victim of Other Maltreatment	34
FL_CVPHY	22	Child Victim of Physical Abuse	32
FL_CVPSY	30	Child Victim of Psychological Abuse	34
FL_CVSEX	28	Child Victim of Sexual Abuse	33
FL_CVUNK	34	Child Victim of Unknown Maltreatment	35
FOSTERCR	17	Foster Care Services Provided	31
JUVPET	19	Juvenile Court Petition	32
PETDATE	20	Court Petition Date	32
POSTSERV	13	Post Investigation Services Provided	31
RMVDATE	18	Removal Date	32
RPDISPDT	5	Disposition Date	29
RPTDISP	6	Report Disposition	29
RPTDT	4	Report Date	29
RPTSRC	7	Report Source	29
SERVDATE	14	Date of Post Investigative Services	31
STATERR	3	Reporting State	29
YSCHID	2	Child ID	29
YSRPTID	1	Report ID	29

K File Variables Listed By Position

Name	Position	Label	Page
YSRPTID	1	Report ID	29
YSCHID	2	Child ID	29
STATERR	3	Reporting State	29
RPTDT	4	Report Date	29
RPDISPDT	5	Disposition Date	29
RPTDISP	6	Report Disposition	29
RPTSRC	7	Report Source	29
CHAGE	8	Child's Age	30
CHSEX	9	Child's Gender	30
CHRACE	10	Child's Race	30
CHISP	11	Child's Hispanic Ethnicity	30
CHPRIOR	12	Child's Prior Victimization Status	31
POSTSERV	13	Post Investigation Services Provided	31
SERVDATE	14	Date of Post Investigative Services	31
FAMSUP	15	Family Support Services Provided	31
FAMPRES	16	Family Preservation Services Provided	31
FOSTERCR	17	Foster Care Services Provided	31
RMVDATE	18	Removal Date	32
JUVPET	19	Juvenile Court Petition	32
PETDATE	20	Court Petition Date	32
C_MAL_CN	21	Maltreatment Count	32
FL_CVPHY	22	Child Victim of Physical Abuse	32
C_PHYDIS	23	Physical Abuse Disposition	32
FL_CVNEG	24	Child Victim of Neglect	32
C_NEGDIS	25	Neglect Disposition	33
FL_CVMED	26	Child Victim of Medical Neglect	33
C_MEDDIS	27	Medical Neglect Disposition	33
FL_CVSEX	28	Child Victim of Sexual Abuse	33
C_SEXDIS	29	Sexual Abuse Disposition	33
FL_CVPSY	30	Child Victim of Psychological Abuse	34
C_PSYDIS	31	Psychological Abuse Disposition	34
FL_CVOTH	32	Child Victim of Other Maltreatment	34
C_OTHDIS	33	Other Maltreatment Disposition	34
FL_CVUNK	34	Child Victim of Unknown Maltreatment	35
C_UNKDIS	35	Unknown Maltreatment Disposition	35
CDPROBFL	36	Child Problem Recorded	35
CDALCDRU	37	Child Problem, Drugs or Alcohol	35
CDPHYSME	38	Child Problem, Mental or Physical	35
CDALC	39	Child Problem with Alcohol	36
CDDRUG	40	Child Problem with Drugs	36
CDRTRD	41	Child Mentally Retarded	36
CDEMOTNL	42	Child Emotionally Disturbed	36

CDVISUAL	43	Child Visual or Hearing Impaired	36
CDLEARN	44	Child Learning Disability	36
CDPHYS	45	Child Physically Disabled	37
CDBEHAV	46	Child Behavior Problem	37
CDMEDICL	47	Child Other Medical Problem	37
FCPROBFL	48	Caretaker Problem Recorded	37
FCALCDRU	49	Caretaker Problem, Drugs or Alcohol	37
FCPHYSME	50	Caretaker Mental or Physical Problem	38
FCALC	51	Caretaker Problem with Alcohol	38
FCDRUG	52	Caretaker Problem with Drugs	38
FCRTRD	53	Caretaker Mentally Retarded	38
FCEMOTNL	54	Caretaker Emotionally Disturbed	38
FCVISUAL	55	Caretaker Visual or Hearing Problem	38
FCLEARN	56	Caretaker Learning Disability	39
FCPHYS	57	Caretaker Physically Disabled	39
FCMEDICL	58	Caretaker Other Medical Problem	39
FCVIOL	59	Violence Between Caretakers	39
FCHOUSE	60	Inadequate Housing	39
FCMONEY	61	Family Has Financial Problem	39
FCPUBLIC	62	Family Receives Public Assistance	40

K File Variable Information

This section contains coding information for the 62 variables in the 1998 - 1999 NCANDS DCDC K Data Files. The *K Files* include data for children who were specifically identified as a substantiated or indicated victim of abuse or neglect. Records associated with unsubstantiated reports are not included. The variables are presented in the order in which they appear in the files. The first line in the description of each variable contains the name in capital letters, the position in the file, and the variable label. The data type is listed in italics below the variable name. When applicable, explanatory text or value labels follow.

Twenty-one of the variables are labeled as *computed* variables. These were derived from the original NCANDS elements as described in *Appendix C*. . Please see *Appendix E* for a glossary of NCANDS terms.

NAME	POSITION	VARIABLE INFORMATION
YSRPTID <i>CHAR</i>	1	Report ID Unique identification label assigned to each report of maltreatment.
YSCHID <i>CHAR</i>	2	Child ID Unique identification label assigned to child.
STATERR <i>CHAR</i>	3	State Two-letter state abbreviation.
RPTDT <i>DATE</i>	4	Report Date Date maltreatment was reported.
RPDISPDT <i>DATE</i>	5	Disposition Date Date a decision was reached concerning the disposition of alleged maltreatment(s).
RPTDISP <i>NUM</i>	6	Report Disposition Conclusion reached by responsible agency concerning report of alleged maltreatment. <u>Value</u> <u>Label</u> 1 Substantiated 2 Indicated 3 Unsubstantiated 4 Closed no finding 8 Other 9 Unknown
RPTSRC <i>NUM</i>	7	Report Source Role of person who reported alleged maltreatment. <u>Value</u> <u>Label</u>

- 1 Social services/mental health
- 2 Medical personnel
- 3 Legal personnel
- 4 Educational personnel
- 5 Care provider/foster parent
- 6 Alleged victim
- 7 Parent
- 8 Other relative
- 9 Friends neighbor
- 10 Alleged perpetrator
- 11 Anonymous reporter
- 88 Other
- 99 Unknown

CHAGE **8**
NUM

Child's Age
 Child's age on date of report.
Value Label
 77 Unborn
 99 Unknown

CHSEX **9**
NUM

Child's Sex
 Child's gender recorded at the time of the report.
Value Label
 1 Male
 2 Female
 9 Unknown

CHRACE **10**
NUM

Child's Race
 Primary racial group which the child or parent identifies the child as a member.
Value Label
 1 White
 2 Black/African American
 3 American Indian/Alaskan Native
 4 Asian/Pacific Islander
 88 Other
 99 Unknown

CHISP **11**
NUM

Child's Hispanic Ethnicity
 Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish ancestry regardless of race.
Value Label
 1 Yes
 2 No
 9 Unknown

CHPRIOR **12**

Prior Victimization Status

<i>NUM</i>		Existence of previous substantiated or indicated incident of maltreatment. <u>Value</u> <u>Label</u> 1 Yes 2 No 9 Unknown
POSTSERV <i>NUM</i>	13	Post Investigation Services Provided CPS or child welfare services provided as a result of needs identified during the investigation. <u>Value</u> <u>Label</u> 1 Yes 2 No 9 Unknown
SERVDATE <i>DATE</i>	14	Date of Post Investigative Services Date post-investigation services were provided, generally the date of the report disposition.
FAMSUP <i>NUM</i>	15	Family Support Services Provided Family support services were opened or planned for the family. <u>Value</u> <u>Label</u> 1 Yes 2 No 9 Unknown
FAMPRES <i>NUM</i>	16	Family Preservation Services Provided Family preservation services were opened or planned for the family. <u>Value</u> <u>Label</u> 1 Yes 2 No 9 Unknown
FOSTERCR <i>NUM</i>	17	Foster Care Services Provided Service or activities associated with 24-hour substitute care for all children placed away from their parents. <u>Value</u> <u>Label</u> 1 Yes 2 No 9 Unknown
RMVDATE <i>DATE</i>	18	Removal Date The month, day, and year the child was removed from the care and supervision of his or her parents.
JUVPET	19	Juvenile Court Petition

<i>NUM</i>		Legal document filed with the court requesting that the court take action regarding the child's status as a result of the investigation. <u>Value</u> <u>Label</u> 1 Yes 2 No 9 Unknown
PETDATE <i>DATE</i>	20	Court Petition Date The month, day, and year that the juvenile court petition was filed.
C_MAL_CN <i>NUM</i>	21	Maltreatment Count (computed) Number of substantiated or indicated maltreatments.
FL_CVPHY <i>NUM</i>	22	Child Victim of Physical Abuse (computed) Flag indicating whether child was substantiated or indicated victim of physical abuse. <u>Value</u> <u>Label</u> 0 No 1 Yes
C_PHYDIS <i>NUM</i>	23	Physical Abuse Disposition (computed) Disposition of maltreatment associated with report of alleged physical abuse. <u>Value</u> <u>Label</u> 1 Substantiated 2 Indicated 3 Unsubstantiated 4 Closed no finding 8 Other 9 Unknown
FL_CVNEG <i>NUM</i>	24	Child Victim of Neglect (computed) Flag indicating whether child was substantiated or indicated victim of neglect. <u>Value</u> <u>Label</u> 0 No 1 Yes
C_NEGDIS <i>NUM</i>	25	Neglect Disposition (computed) Disposition of maltreatment associated with report of alleged neglect. <u>Value</u> <u>Label</u> 1 Substantiated 2 Indicated 3 Unsubstantiated 4 Closed no finding 8 Other

		9	Unknown
FL_CVMED <i>NUM</i>	26	Child Victim of Medical Neglect (computed) Flag indicating whether child was substantiated or indicated victim of medical neglect.	
		<u>Value</u>	<u>Label</u>
		0	No
		1	Yes
C_MEDDIS <i>NUM</i>	27	Medical Neglect Disposition (computed) Disposition of maltreatment associated with report of alleged medical neglect.	
		<u>Value</u>	<u>Label</u>
		1	Substantiated
		2	Indicated
		3	Unsubstantiated
		4	Closed no finding
		8	Other
		9	Unknown
FL_CVSEX <i>NUM</i>	28	Child Victim of Sexual Abuse (computed) Flag indicating whether child was substantiated or indicated victim of sexual abuse.	
		<u>Value</u>	<u>Label</u>
		0	No
		1	Yes
C_SEXDIS <i>NUM</i>	29	Sexual Abuse Disposition (computed) Disposition of maltreatment associated with report of alleged sexual abuse.	
		<u>Value</u>	<u>Label</u>
		1	Substantiated
		2	Indicated
		3	Unsubstantiated
		4	Closed no finding
		8	Other
		9	Unknown
FL_CVPSY <i>NUM</i>	30	Child Victim of Psychological Abuse (computed) Flag indicating whether child was substantiated or indicated victim of psychological abuse.	
		<u>Value</u>	<u>Label</u>
		0	No
		1	Yes
C_PSYDIS <i>NUM</i>	31	Psychological Abuse Disposition (computed) Disposition of maltreatment associated with report of alleged psychological abuse.	
		<u>Value</u>	<u>Label</u>

- 1 Substantiated
- 2 Indicated
- 3 Unsubstantiated
- 4 Closed no finding
- 8 Other
- 9 Unknown

FL_CVOTH <i>NUM</i>	32	<p>Child Victim of Other Maltreatment (computed) Flag indicating whether child was substantiated or indicated victim of some other type of maltreatment.</p> <table border="0"> <tr> <td><u>Value</u></td> <td><u>Label</u></td> </tr> <tr> <td>0</td> <td>No</td> </tr> <tr> <td>1</td> <td>Yes</td> </tr> </table>	<u>Value</u>	<u>Label</u>	0	No	1	Yes								
<u>Value</u>	<u>Label</u>															
0	No															
1	Yes															
C_OTHDIS <i>NUM</i>	33	<p>Other Maltreatment Disposition (computed) Disposition of maltreatment associated with report of alleged other maltreatment.</p> <table border="0"> <tr> <td><u>Value</u></td> <td><u>Label</u></td> </tr> <tr> <td>1</td> <td>Substantiated</td> </tr> <tr> <td>2</td> <td>Indicated</td> </tr> <tr> <td>3</td> <td>Unsubstantiated</td> </tr> <tr> <td>4</td> <td>Closed no finding</td> </tr> <tr> <td>8</td> <td>Other</td> </tr> <tr> <td>9</td> <td>Unknown</td> </tr> </table>	<u>Value</u>	<u>Label</u>	1	Substantiated	2	Indicated	3	Unsubstantiated	4	Closed no finding	8	Other	9	Unknown
<u>Value</u>	<u>Label</u>															
1	Substantiated															
2	Indicated															
3	Unsubstantiated															
4	Closed no finding															
8	Other															
9	Unknown															
FL_CVUNK <i>NUM</i>	34	<p>Child Victim of Unknown Maltreatment (computed) Flag indicating whether child was substantiated or indicated victim of an unknown type of maltreatment.</p> <table border="0"> <tr> <td><u>Value</u></td> <td><u>Label</u></td> </tr> <tr> <td>0</td> <td>No</td> </tr> <tr> <td>1</td> <td>Yes</td> </tr> </table>	<u>Value</u>	<u>Label</u>	0	No	1	Yes								
<u>Value</u>	<u>Label</u>															
0	No															
1	Yes															
C_UNKDIS <i>NUM</i>	35	<p>Unknown Maltreatment Disposition (computed) Disposition of maltreatment associated with report of alleged unknown maltreatment.</p> <table border="0"> <tr> <td><u>Value</u></td> <td><u>Label</u></td> </tr> <tr> <td>1</td> <td>Substantiated</td> </tr> <tr> <td>2</td> <td>Indicated</td> </tr> <tr> <td>3</td> <td>Unsubstantiated</td> </tr> <tr> <td>4</td> <td>Closed no finding</td> </tr> <tr> <td>8</td> <td>Other</td> </tr> <tr> <td>9</td> <td>Unknown</td> </tr> </table>	<u>Value</u>	<u>Label</u>	1	Substantiated	2	Indicated	3	Unsubstantiated	4	Closed no finding	8	Other	9	Unknown
<u>Value</u>	<u>Label</u>															
1	Substantiated															
2	Indicated															
3	Unsubstantiated															
4	Closed no finding															
8	Other															
9	Unknown															
CDPROBFL <i>NUM</i>	36	<p>Child Problem Recorded (computed) The child was reported to have a special problem such as drug abuse or a physical handicap.</p> <table border="0"> <tr> <td><u>Value</u></td> <td><u>Label</u></td> </tr> <tr> <td>0</td> <td>No</td> </tr> </table>	<u>Value</u>	<u>Label</u>	0	No										
<u>Value</u>	<u>Label</u>															
0	No															

		1	Yes
		9	Unknown
CDALCDRU <i>NUM</i>	37	Child Problem, Drugs or Alcohol (computed)	
		The child was reported to have a problem with either drugs or alcohol.	
		<u>Value</u>	<u>Label</u>
		0	No
		1	Yes
		9	Unknown
CDPHYSME <i>NUM</i>	38	Child Problem, Mental or Physical (computed)	
		The child was reported to have a physical or mental problem.	
		<u>Value</u>	<u>Label</u>
		0	No
		1	Yes
		9	Unknown
CDALC <i>NUM</i>	39	Child Problem with Alcohol	
		The child was reported to compulsively use or need alcohol.	
		<u>Value</u>	<u>Label</u>
		0	No
		1	Yes
		9	Unknown
CDDRUG <i>NUM</i>	40	Child Problem with Drugs	
		The child was reported to compulsively use or need narcotics.	
		<u>Value</u>	<u>Label</u>
		0	No
		1	Yes
		9	Unknown
CDRTRD <i>NUM</i>	41	Child Mentally Retarded	
		The child was clinically diagnosed to be significantly subaverage in general cognitive ability.	
		<u>Value</u>	<u>Label</u>
		0	No
		1	Yes
		9	Unknown
CDEMOTNL <i>NUM</i>	42	Child Emotionally Disturbed	
		The child was clinically diagnosed to be emotionally disturbed.	
		<u>Value</u>	<u>Label</u>
		0	No
		1	Yes

		9	Unknown
CDVISUAL	43	Child Visual or Hearing Impaired	
<i>NUM</i>		The child was clinically diagnosed to be visually, hearing, or speech impaired.	
		<u>Value</u>	<u>Label</u>
		0	No
		1	Yes
		9	Unknown
CDLEARN	44	Child Learning Disability	
<i>NUM</i>		The child was reported to have a learning disability.	
		<u>Value</u>	<u>Label</u>
		0	No
		1	Yes
		9	Unknown
CDPHYS	45	Child Physically Disabled	
<i>NUM</i>		The child was reported to be physically disabled.	
		<u>Value</u>	<u>Label</u>
		0	No
		1	Yes
		9	Unknown
CDBEHAV	46	Child Behavior Problem	
<i>NUM</i>		The child was reported to have a behavior problem in school or in the community.	
		<u>Value</u>	<u>Label</u>
		0	No
		1	Yes
		9	Unknown
CDMEDICL	47	Child Other Medical Problem	
<i>NUM</i>		The child was reported to have another medical problem not previously identified.	
		<u>Value</u>	<u>Label</u>
		0	No
		1	Yes
		9	Unknown
FCPROBFL	48	Caretaker Problem Recorded (computed)	
<i>NUM</i>		Caretaker was reported to have a special problem such as drug abuse or a physical handicap.	
		<u>Value</u>	<u>Label</u>
		1	Yes
		2	No
		9	Unknown
FCALCDRU	49	Caretaker Problem, Drugs or Alcohol (computed)	

<i>NUM</i>		Caretaker was reported to have a problem with either drugs or alcohol.
		<u>Value</u> <u>Label</u>
		1 Yes
		2 No
		9 Unknown
FCPHYSME	50	Caretaker Mental or Physical Problem (computed)
<i>NUM</i>		Caretaker was reported to have physical or mental problem.
		<u>Value</u> <u>Label</u>
		1 Yes
		2 No
		9 Unknown
FCALC	51	Caretaker Problem with Alcohol
<i>NUM</i>		Caretaker was reported to compulsively use or need alcohol.
		<u>Value</u> <u>Label</u>
		1 Yes
		2 No
		9 Unknown
FCDRUG	52	Caretaker Problem with Drugs
<i>NUM</i>		Caretaker was reported to compulsively use or need narcotics.
		<u>Value</u> <u>Label</u>
		1 Yes
		2 No
		9 Unknown
FCRTRD	53	Caretaker Mentally Retarded
<i>NUM</i>		Caretaker was clinically diagnosed to be significantly subaverage in general cognitive ability.
		<u>Value</u> <u>Label</u>
		1 Yes
		2 No
		9 Unknown
FCEMOTNL	54	Caretaker Emotionally Disturbed
<i>NUM</i>		Caretaker was clinically diagnosed to be emotionally disturbed.
		<u>Value</u> <u>Label</u>
		1 Yes
		2 No
		9 Unknown
FCVISUAL	55	Caretaker Visual or Hearing Problem
<i>NUM</i>		Caretaker was clinically diagnosed to be visually, hearing, or speech impaired.

		<u>Value</u>	<u>Label</u>
		1	Yes
		2	No
		9	Unknown
FCLEARN	56	Caretaker Learning Disability	
<i>NUM</i>		Caretaker was reported to have a learning disability.	
		<u>Value</u>	<u>Label</u>
		1	Yes
		2	No
		9	Unknown
FCPHYS	57	Caretaker Physically Disabled	
<i>NUM</i>		Caretaker was reported to be physically disabled.	
		<u>Value</u>	<u>Label</u>
		1	Yes
		2	No
		9	Unknown
FCMEDICL	58	Caretaker Other Medical Problem	
<i>NUM</i>		Caretaker was reported to have another medical problem not previously identified.	
		<u>Value</u>	<u>Label</u>
		1	Yes
		2	No
		9	Unknown
FCVIOL	59	Violence Between Caretakers	
<i>NUM</i>		Domestic violence between caretakers reported.	
		<u>Value</u>	<u>Label</u>
		1	Yes
		2	No
		9	Unknown
FCHOUSE	60	Inadequate Housing	
<i>NUM</i>		Family reported to have inadequate housing.	
		<u>Value</u>	<u>Label</u>
		1	Yes
		2	No
		9	Unknown
FCMONEY	61	Family Has Financial Problem	
<i>NUM</i>		Family finances do not meet minimal needs.	
		<u>Value</u>	<u>Label</u>
		1	Yes
		2	No
		9	Unknown
FCPUBLIC	62	Family Receives Public Assistance	

NUM

Family receives public assistance from AFDC, general Assistance, Medicaid, SSI, Food Stamps, etc.

<u>Value</u>	<u>Label</u>
1	Yes
2	No
9	Unknown

APPENDIX A: NCANDS DCDC DATA ELEMENTS

This appendix contains a list of all the data elements that are collected for the NCANDS DCDC. It is important to note that this is not the list of variables from the NCANDS DCDC Data Files that are available to the public. The ensuing variable list is included for reference purposes only.

**NATIONAL CHILD ABUSE AND NEGLECT DATA SYSTEM (NCANDS)
TECHNICAL ASSISTANCE AND MANAGEMENT SUPPORT PROGRAM
DETAILED CASE DATA COMPONENT DATA ELEMENTS**

Data elements collected by the states are listed below. Those included in the public files are flagged in bold. If the name of the element in the public files differs from that in the states' data collection systems, the name used in the public files follows the element name in bold. Elements used to create derived variables distributed in the public files are followed by a *. Please see *Appendix C* for the names of derived elements and the code used to create them. The letter(s) identifying the file(s) in which the element appear(s) follows in italics.

A summary of the fields included in the DCDC *J* and *K Files* is presented in the DCDC record layout below.

DCDC *J* and *K File* Data Element

Report and Child Data (Fields 1-19) Submitted for ALL Reports		Child Victim Data (Fields 20-78) Submitted for Substantiated or Indicated Reports
Report Characteristics (Fields 1-10)	Child Demographics (Fields 11-19)	Child Victims (Fields 20-78)
		Maltreatment (Fields 20-28) Disability (Fields 29-37) Caretaker (Fields 38-49) Services (Fields 50-78)

REPORT DATA

1. Submission Year (SUBYR)
2. State/Territory (**STATERR**): *J, K*
3. Report ID (RPTID): **YSRPTID**, *J, K*
4. Child ID (CHID): **YSCHID**, *J, K*
5. County of Report (RPTCNTY)
6. Report Date (**RPTDT**): *J, K*
7. Report Source (**RPTSRC**): *J, K*
8. Report Disposition (**RPTDISP**): *J, K*
9. Report Disposition Date (**RPTDISDT**): *J, K*
10. Notifications (**NOTIFS**): *J*

CHILD DATA

11. Child Age at Report (**CHAGE**): *J, K*
12. Child Date of Birth (CHBDATE)

**NATIONAL CHILD ABUSE AND NEGLECT DATA SYSTEM (NCANDS)
TECHNICAL ASSISTANCE AND MANAGEMENT SUPPORT PROGRAM
DETAILED CASE DATA COMPONENT DATA ELEMENTS (cont.)**

13. Child Sex (**CHSEX**): *J, K*
14. Child Race (**CHRACE**): *J, K*
15. Child Hispanic Ethnicity (**CHISP**): *J, K*
16. County of Residence (**CHCNTY**)
17. Living Arrangement (**CHLVNG**)
18. Military Family Member (**CHMIL**)
19. Prior Victim (**CHPRIOR**): *J, K*

CHILD VICTIM DATA

20. Maltreatment-1 Type (**CHMAL1**) *
21. Maltreatment-1 Disposition Level (**MAL1LEV**) *
22. Maltreatment-2 Type (**CHMAL2**) *
23. Maltreatment-2 Disposition Level (**MAL2LEV**) *
24. Maltreatment-3 Type (**CHMAL3**) *
25. Maltreatment-3 Disposition Level (**MAL3LEV**) *
26. Maltreatment-4 Type (**CHMAL4**) *
27. Maltreatment-4 Disposition Level (**MAL4LEV**) *
28. Maltreatment Death (**MALDEATH**)
29. Alcohol Abuse-Child (**CDALC**): *K*
30. Drug Abuse-Child (**CDDRUG**): *K*
31. Mental Retardation-Child (**CDRTRD**): *K*
32. Emotionally Disturbed-Child (**CDEMOTNL**): *K*
33. Visually or Hearing Impaired-Child (**CDVISUAL**): *K*
34. Learning Disability-Child (**CDLEARN**): *K*
35. Physically Disabled-Child (**CDPHYS**): *K*
36. Behavior Problem-Child (**CDBEHAV**), *K*
37. Other Medical Condition-Child (**CDMEDICL**): *K*
38. Alcohol Abuse-Caretaker(s) (**FCALC**): *K*
39. Drug Abuse-Caretaker(s) (**FCDRUG**): *K*
40. Mental Retardation-Caretaker(s) (**FCRTRD**): *K*
41. Emotionally Disturbed-Caretaker(s) (**FCEMOTNL**): *K*
42. Visually or Hearing Impaired-Caretaker(s) (**FCVISUAL**): *K*
43. Learning Disability-Caretaker(s) (**FCLEARN**): *K*
44. Physically Disabled-Caretaker(s) (**FCPHYS**): *K*
45. Other Medical Condition-Caretaker(s) (**FCMEDICL**): *K*
46. Domestic Violence (**FCVIOL**): *K*
47. Inadequate Housing (**FCHOUSE**): *K*
48. Financial Problem (**FCMONEY**): *K*
49. Public Assistance (**FCPUBLIC**): *K*
50. Post Investigation Services (**POSTSERV**): *K*
51. Service Date (**SERVDATE**): *K*

**NATIONAL CHILD ABUSE AND NEGLECT DATA SYSTEM (NCANDS)
TECHNICAL ASSISTANCE AND MANAGEMENT SUPPORT PROGRAM
DETAILED CASE DATA COMPONENT DATA ELEMENTS (cont.)**

52. Family Support Services (**FAMSUP**): *K*
53. Family Preservation Services (**FAMPRES**): *K*
54. Foster Care Services (**FOSTERCRCR**): *K*
55. Removal Date (**RMVDATE**): *K*
56. Juvenile Court Petition (**JUVPET**): *K*
57. Petition Date (**PETDATE**): *K*
58. Adoption Services (**ADOPT**)
59. Case Management Services (**CASEMANG**)
60. Counseling Services (**COUNSEL**)
61. Day Care Services-Child (**DAYCARE**)
62. Educational and Training Services (**EDUCATN**)
63. Employment Services (**EMPLOY**)
64. Family Planning Services (**FAMPLAN**)
65. Health-Related and Home Health Services (**HEALTH**)
66. Home-Based Services (**HOMEBASE**)
67. Housing Services (**HOUSING**)
68. Independent and Transitional Living Services (**TRANSLIV**)
69. Information and Referral Services (**INFOREF**)
70. Legal Services (**LEGAL**)
71. Mental Health Services (**MENTHLTH**)
72. Pregnancy and Parenting Services for Young Parents (**PREGPAR**)
73. Respite Care Services (**RESPITE**)
74. Special Services-Disabled (**SSDISABL**)
75. Special Services-Juvenile Delinquent (**SSDELINQ**)
76. Substance Abuse Services (**SUBABUSE**)
77. Transportation Services (**TRANSPRT**)
78. Other Services (**OTHERSV**)

PERPETRATOR DATA

79. Perpetrator-1 ID (**PER1ID**)
80. Perpetrator-1 Relationship (**PER1REL**)
81. Perpetrator-1 as a Caretaker (**PER1CR**)
82. Perpetrator-1 Age at Report (**PER1AGE**)
83. Perpetrator-1 Sex (**PER1SEX**)
84. Perpetrator-1 Race (**PER1RACE**)
85. Perpetrator-1 Hispanic Ethnicity (**PER1HISP**)
86. Perpetrator-1 Military Member (**PER1MIL**)
87. Perpetrator-1 Prior Abuser (**PER1PIOR**)
88. Perpetrator-1 Maltreatment-1 (**PER1MAL1**)
89. Perpetrator-1 Maltreatment-2 (**PER1MAL2**)
90. Perpetrator-1 Maltreatment-3 (**PER1MAL3**)

**NATIONAL CHILD ABUSE AND NEGLECT DATA SYSTEM (NCANDS)
TECHNICAL ASSISTANCE AND MANAGEMENT SUPPORT PROGRAM
DETAILED CASE DATA COMPONENT DATA ELEMENTS (cont.)**

91. Perpetrator-1 Maltreatment-4 (PER1MAL4)
92. Perpetrator-2 ID (PER2ID)
93. Perpetrator-2 Relationship (PER2REL)
94. Perpetrator-2 as a Caretaker (PER2CR)
95. Perpetrator-2 Age at Report (PER2AGE)
96. Perpetrator-2 Sex (PER2SEX)
97. Perpetrator-2 Race (PER2RACE)
98. Perpetrator-2 Hispanic Ethnicity (PER2HISP)
99. Perpetrator-2 Military Member (PER2MIL)
100. Perpetrator-2 Prior Abuser (PER2PIOR)
101. Perpetrator-2 Maltreatment-1 (PER2MAL1)
102. Perpetrator-2 Maltreatment-2 (PER2MAL2)
103. Perpetrator-2 Maltreatment-3 (PER2MAL3)
104. Perpetrator-2 Maltreatment-4 (PER2MAL4)
105. Perpetrator-3 ID (PER3ID)
106. Perpetrator-3 Relationship (PER3REL)
107. Perpetrator-3 as a Caretaker (PER3CR)
108. Perpetrator-3 Age at Report (PER3AGE)
109. Perpetrator-3 Sex (PER3SEX)
110. Perpetrator-3 Race (PER3RACE)
111. Perpetrator-3 Hispanic Ethnicity (PER3HISP)
112. Perpetrator-3 Military Member (PER3MIL)
113. Perpetrator-3 Prior Abuser (PER3PIOR)
114. Perpetrator-3 Maltreatment-1 (PER3MAL1)
115. Perpetrator-3 Maltreatment-2 (PER3MAL2)
116. Perpetrator-3 Maltreatment-3 (PER3MAL3)
117. Perpetrator-3 Maltreatment-4 (PER3MAL4)

APPENDIX B: SAMPLE MAPPING FORM FOR THE NCANDS DCDC

This appendix contains an example the mapping forms for the distributable NCANDS DCDC. It is important to note that these forms do not relate directly to the distributable NCANDS DCDC Data Files, since the NCANDS DCDC files consists of selected and derived variables from the original NCANDS DCDC.

EXAMPLE OF NCANDS DCDC MAPPING FORM PART 1

DATA ELEMENT NAME		CHARACTERISTICS			
Long:		Type:		Field #:	
Short:		Size:		Position:	
DEFINITION					
INSTRUCTIONS/ERROR CONDITIONS					
NCANDS DATA ELEMENT CODE VALUES					
STATE DATA CHARACTERISTICS					
STATE COMMENTARY/CONSTRUCTION LOGIC					
STATE FILE NAME		STATE FIELD NAME			

APPENDIX C: COMPUTATIONAL RULES FOR THE NCANDS DCDC VARIABLES

This appendix includes the computational rules (in the form of SPSS program statements) that were used to derive the computed variables in the NCANDS 1998 Data Files.

Computational Rules for the NCANDS 1998 Variables

FLVICTIM Flag Indicating Victimization Status (1=Yes,0=No)

* comment - flagged as victim if any maltreatment disposition is substantiated * or indicated.

```
compute flvictim = 0 .
if (
  (mal1lev eq 1 or mal1lev eq 2) or
  (mal2lev eq 1 or mal2lev eq 2) or
  (mal3lev eq 1 or mal3lev eq 2) or
  (mal4lev eq 1 or mal4lev eq 2) or
) flvictim = 1 .
```

C_MAL_CN Maltreatment Count

* For each alleged maltreatment, counter incremented if respective disposition

* is substantiated or indicated.

* If maltreatment resulted in child's death, counter is also incremented.

```
compute c_mal_cn = 0 .
if (mal1lev eq 1 or mal1lev eq 2) c_mal_cn = c_mal_cn + 1 .
if (mal2lev eq 1 or mal2lev eq 2) c_mal_cn = c_mal_cn + 1 .
if (mal3lev eq 1 or mal3lev eq 2) c_mal_cn = c_mal_cn + 1 .
if (mal4lev eq 1 or mal4lev eq 2) c_mal_cn = c_mal_cn + 1 .
```

FL_CVPHY Flag, Child Victim of Physical Abuse

* flag set to '1' if respective maltreatment is substantiated or indicated.

```
compute fl_cvphy = 0 .
if (chmal1 eq 1 and (mal1lev eq 1 or mal1lev eq 2)) fl_cvphy = 1 .
if (chmal2 eq 1 and (mal2lev eq 1 or mal2lev eq 2)) fl_cvphy = 1 .
if (chmal3 eq 1 and (mal3lev eq 1 or mal3lev eq 2)) fl_cvphy = 1 .
if (chmal4 eq 1 and (mal4lev eq 1 or mal4lev eq 2)) fl_cvphy = 1 .
```

C_PHYDIS Physical Abuse Maltreatment Disposition

* If no physical abuse is recorded, c_phydis will be defined as missing.

```
if (chmal1 eq 1) c_phydis = mal1lev.
if (chmal2 eq 1) c_phydis = mal2lev.
if (chmal3 eq 1) c_phydis = mal3lev.
if (chmal4 eq 1) c_phydis = mal4lev.
```

FL_CVNEG Flag, Child Victim of Neglect

* flag set to '1' if respective maltreatment is substantiated or indicated.

```
compute fl_cvneg = 0 .
if (chmal1 eq 2 and (mal1lev eq 1 or mal1lev eq 2)) fl_cvneg = 1 .
if (chmal2 eq 2 and (mal2lev eq 1 or mal2lev eq 2)) fl_cvneg = 1 .
if (chmal3 eq 2 and (mal3lev eq 1 or mal3lev eq 2)) fl_cvneg = 1 .
if (chmal4 eq 2 and (mal4lev eq 1 or mal4lev eq 2)) fl_cvneg = 1 .
```

C_NEGDIS Neglect Maltreatment Disposition

* If no neglect is recorded, c_negdis will be defined as missing.
 if (chmal1 eq 2) c_negdis = mal1lev.
 if (chmal2 eq 2) c_negdis = mal2lev.
 if (chmal3 eq 2) c_negdis = mal3lev.
 if (chmal4 eq 2) c_negdis = mal4lev.

Fl_CVMED Flag, Child Victim of Medical Neglect

* flag set to '1' if respective maltreatment is substantiated or indicated.
 compute fl_cvmed = 0 .
 if (chmal1 eq 3 and (mal1lev eq 1 or mal1lev eq 2)) fl_cvmed = 1 .
 if (chmal2 eq 3 and (mal2lev eq 1 or mal2lev eq 2)) fl_cvmed = 1 .
 if (chmal3 eq 3 and (mal3lev eq 1 or mal3lev eq 2)) fl_cvmed = 1 .
 if (chmal4 eq 3 and (mal4lev eq 1 or mal4lev eq 2)) fl_cvmed = 1 .

C_MEDDIS Medical Neglect Maltreatment Disposition

* If no medical maltreatment is recorded c_meddis will be defined as missing.
 if (chmal1 eq 3) c_meddis = mal1lev.
 if (chmal2 eq 3) c_meddis = mal2lev.
 if (chmal3 eq 3) c_meddis = mal3lev.
 if (chmal4 eq 3) c_meddis = mal4lev.

Fl_CVSEX Flag, Child Victim of Sexual Abuse

* flag set to '1' if respective maltreatment is substantiated or indicated.
 compute fl_cvsex = 0 .
 if (chmal1 eq 4 and (mal1lev eq 1 or mal1lev eq 2)) fl_cvsex = 1 .
 if (chmal2 eq 4 and (mal2lev eq 1 or mal2lev eq 2)) fl_cvsex = 1 .
 if (chmal3 eq 4 and (mal3lev eq 1 or mal3lev eq 2)) fl_cvsex = 1 .
 if (chmal4 eq 4 and (mal4lev eq 1 or mal4lev eq 2)) fl_cvsex = 1 .

C_SEXDIS Sexual Abuse Maltreatment Disposition

* If no alleged sexual abuse is recorded c_sexdis will be defined as missing.
 if (chmal1 eq 4) c_sexdis = mal1lev.
 if (chmal2 eq 4) c_sexdis = mal2lev.
 if (chmal3 eq 4) c_sexdis = mal3lev.
 if (chmal4 eq 4) c_sexdis = mal4lev.

Fl_CVPSY Flag, Child Victim of Psychological Abuse

* flag set to '1' if respective maltreatment is substantiated or indicated.
 compute fl_cvpsy = 0 .
 if (chmal1 eq 5 and (mal1lev eq 1 or mal1lev eq 2)) fl_cvpsy = 1 .
 if (chmal2 eq 5 and (mal2lev eq 1 or mal2lev eq 2)) fl_cvpsy = 1 .
 if (chmal3 eq 5 and (mal3lev eq 1 or mal3lev eq 2)) fl_cvpsy = 1 .
 if (chmal4 eq 5 and (mal4lev eq 1 or mal4lev eq 2)) fl_cvpsy = 1 .

C_PSYDIS Psychological Abuse Maltreatment Disposition

* If no psychological abuse is recorded c_psydis will be defined as missing.

if (chmal1 eq 5) c_psydis= mal1lev.

if (chmal2 eq 5) c_psydis= mal2lev.

if (chmal3 eq 5) c_psydis= mal3lev.

if (chmal4 eq 5) c_psydis= mal4lev.

FL_CVOth Flag, Child Victim of Other Maltreatment

* flag set to '1' if respective maltreatment is substantiated or indicated.

compute fl_cvoth = 0 .

if (chmal1 eq 8 and (mal1lev eq 1 or mal1lev eq 2)) fl_cvoth = 1 .

if (chmal2 eq 8 and (mal2lev eq 1 or mal2lev eq 2)) fl_cvoth = 1 .

if (chmal3 eq 8 and (mal3lev eq 1 or mal3lev eq 2)) fl_cvoth = 1 .

if (chmal4 eq 8 and (mal4lev eq 1 or mal4lev eq 2)) fl_cvoth = 1 .

C_OTHDIS Other Maltreatment Disposition

* If other maltreatment is not recorded c_othdis will be defined as missing.

if (chmal1 eq 8) c_othdis= mal1lev.

if (chmal2 eq 8) c_othdis= mal2lev.

if (chmal3 eq 8) c_othdis= mal3lev.

if (chmal4 eq 8) c_othdis= mal4lev.

FL_CVUNK Flag, Child Victim of Unknown Maltreatment

* flag set to '1' if respective maltreatment is substantiated or indicated.

compute fl_cvunk = 0 .

if (chmal1 eq 9 and (mal1lev eq 1 or mal1lev eq 2)) fl_cvunk = 1 .

if (chmal2 eq 9 and (mal2lev eq 1 or mal2lev eq 2)) fl_cvunk = 1 .

if (chmal3 eq 9 and (mal3lev eq 1 or mal3lev eq 2)) fl_cvunk = 1 .

if (chmal4 eq 9 and (mal4lev eq 1 or mal4lev eq 2)) fl_cvunk = 1 .

C_UNKDIS Unknown Maltreatment Disposition

* If no unknown maltreatment is recorded c_unkdis will be defined as missing.

if (chmal1 eq 9) c_unkdis= mal1lev.

if (chmal2 eq 9) c_unkdis= mal2lev.

if (chmal3 eq 9) c_unkdis= mal3lev.

if (chmal4 eq 9) c_unkdis= mal4lev.

CDPROBFL Child Problem Recorded

* Comment CDPROBFL: computed from fields CDALC - CDMEDICL.
 * Value set to 1=yes if any component is 1=yes.
 * Value set to 2=no only if all components are 2=no.
 * Value set to 9=unknown if any are unknown and none are yes.
 * Value set to 9=unknown if any are no, none are yes, and at
 * least one component is 9=unknown or not specified.
 * This logic insures that the assigned value is an unspecified value
 * (null or system missing) if no component values are provided.
 *
 * First assignment, below, later replaced if any yes or all no.
 if (
 (cdalc eq 9) or (cddrug eq 9) or (cdrtrd eq 9) or
 (cdemotnl eq 9) or (cdvisual eq 9) or (cdlearn eq 9) or
 (cdphys eq 9) or (cdbehav eq 9) or (cdmedicl eq 9)
) cdprobfl = 9 .
 * Second assignment, below, later replaced if any yes or all no.
 if (
 (cdalc eq 2) or (cddrug eq 2) or (cdrtrd eq 2) or
 (cdemotnl eq 2) or (cdvisual eq 2) or (cdlearn eq 2) or
 (cdphys eq 2) or (cdbehav eq 2) or (cdmedicl eq 2)
) cdprobfl = 9 .
 * Value set to 2=no if all components are no.
 if (
 (cdalc eq 2) and (cddrug eq 2) and (cdrtrd eq 2) and
 (cdemotnl eq 2) and (cdvisual eq 2) and (cdlearn eq 2) and
 (cdphys eq 2) and (cdbehav eq 2) and (cdmedicl eq 2)
) cdprobfl = 2 .
 * Value set to 1=yes if any component is yes.
 if (
 (cdalc eq 1) or (cddrug eq 1) or (cdrtrd eq 1) or
 (cdemotnl eq 1) or (cdvisual eq 1) or (cdlearn eq 1) or
 (cdphys eq 1) or (cdbehav eq 1) or (cdmedicl eq 1)
) cdprobfl = 1 .

CDALCDRU Child Problem with Alcohol or Drugs Recorded

* Comment CDALCDRU: computed from fields CDALC and CDDRUG.
 * Value set to 1=yes if either component is 1=yes.
 * Value set to 2=no only if both components are 2=no.
 * Value set to 9=unknown if either is unknown and neither yes.
 * Value set to 9=unknown if either is no while the
 * other component is either 9=unknown or not specified.
 * This logic insures that the assigned value is an unspecified value
 * (null or system missing) if neither component was provided.
 * Following assignments to 9=unknown replaced if any yes or all no.
 if ((cdalc eq 9) or (cddrug eq 9)) cdalcdru = 9 .
 if ((cdalc eq 2) or (cddrug eq 2)) cdalcdru = 9 .
 if ((cdalc eq 2) and (cddrug eq 2)) cdalcdru = 2 .
 if ((cdalc eq 1) or (cddrug eq 1)) cdalcdru = 1 .

CDPHYSME Child Physical or Mental Problem Recorded

* Comment CDPHYSME: computed from fields CDRTRD - CDMEDICL.
 * Value set to 1=yes if any component is 1=yes.
 * Value set to 2=no only if all components are 2=no.
 * Value set to 9=unknown if any are unknown and none are yes.
 * Value set to 9=unknown if any are no, none are yes, and at
 * least one component is 9=unknown or not specified.
 * This logic insures that the assigned value is an unspecified value
 * (null or system missing) if no component values are provided.
 *
 * First assignment, below, later replaced if any yes or all no.
 if (
 (cdrtrd eq 9) or
 (cdemotnl eq 9) or (cdvisual eq 9) or (cdlearn eq 9) or
 (cdphys eq 9) or (cdbehav eq 9) or (cdmedicl eq 9)
)
 cdphysme = 9 .
 * Second assignment, below, later replaced if any yes or all no.
 if (
 (cdrtrd eq 2) or
 (cdemotnl eq 2) or (cdvisual eq 2) or (cdlearn eq 2) or
 (cdphys eq 2) or (cdbehav eq 2) or (cdmedicl eq 2)
)
 cdphysme = 9 .
 * Value set to 2=no if all components are no.
 if (
 (cdrtrd eq 2) and
 (cdemotnl eq 2) and (cdvisual eq 2) and (cdlearn eq 2) and
 (cdphys eq 2) and (cdbehav eq 2) and (cdmedicl eq 2)
)
 cdphysme = 2 .
 * Value set to 1=yes if any component is yes.
 if (
 (cdrtrd eq 1) or
 (cdemotnl eq 1) or (cdvisual eq 1) or (cdlearn eq 1) or
 (cdphys eq 1) or (cdbehav eq 1) or (cdmedicl eq 1)
)
 cdphysme = 1 .

FCPROBFL Caretaker Problem Recorded

```

* Comment FCPROBFL: computed from fields FCALC - FCPUBLIC.
* Value set to 1=yes if any component is 1=yes.
* Value set to 2=no only if all components are 2=no.
* Value set to 9=unknown if any are unknown and none are yes.
* Value set to 9=unknown if any are no, none are yes, and at
*   least one component is 9=unknown or not specified.
* This logic insures that the assigned value is an unspecified value
* (null or system missing) if no component values are provided.
*
* First assignment, below, later replaced if any yes or all no.
if (
  (fcalc      eq 9) or (fcdrug   eq 9) or (fcrtrd   eq 9) or
  (fcemotnl  eq 9) or (fcvisual eq 9) or (fclearn  eq 9) or
  (fcphys    eq 9) or (fcmedicl eq 9) or
  (fcviol    eq 9) or (fchouse  eq 9) or
  (fcmoney   eq 9) or (fcpublic eq 9)
)
  fcprobfl = 9 .
* Second assignment, below, later replaced if any yes or all no.
if (
  (fcalc      eq 2) or (fcdrug   eq 2) or (fcrtrd   eq 2) or
  (fcemotnl  eq 2) or (fcvisual eq 2) or (fclearn  eq 2) or
  (fcphys    eq 2) or (fcmedicl eq 2) or
  (fcviol    eq 2) or (fchouse  eq 2) or
  (fcmoney   eq 2) or (fcpublic eq 2)
)
  fcprobfl = 9 .
* Value set to 2=no if all components are no.
if (
  (fcalc      eq 2) and (fcdrug   eq 2) and (fcrtrd   eq 2) and
  (fcemotnl  eq 2) and (fcvisual eq 2) and (fclearn  eq 2) and
  (fcphys    eq 2) and (fcmedicl eq 2) and
  (fcviol    eq 2) and (fchouse  eq 2) and
  (fcmoney   eq 2) and (fcpublic eq 2)
)
  fcprobfl = 2 .
* Value set to 1=yes if any component is yes.
if (
  (fcalc      eq 1) or (fcdrug   eq 1) or (fcrtrd   eq 1) or
  (fcemotnl  eq 1) or (fcvisual eq 1) or (fclearn  eq 1) or
  (fcphys    eq 1) or (fcmedicl eq 1) or
  (fcviol    eq 1) or (fchouse  eq 1) or
  (fcmoney   eq 1) or (fcpublic eq 1)
)
  fcprobfl = 1 .

```

FCALCDRU Caretaker Alcohol or Drug Problem Recorded

* Comment FCALCDRU: computed from fields FCALC and FCDRUG.
 * Value set to 1=yes if either component is 1=yes.
 * Value set to 2=no only if both components are 2=no.
 * Value set to 9=unknown if either is unknown and neither yes.
 * Value set to 9=unknown if either is no while the
 * other component is either 9=unknown or not specified.
 * This logic insures that the assigned value is an unspecified value
 * (null or system missing) if neither component was provided.
 * Following assignments to 9=unknown replaced if any yes or all no.
 if ((fcalc eq 9) or (fcdrug eq 9)) fcalcdru = 9 .
 if ((fcalc eq 2) or (fcdrug eq 2)) fcalcdru = 9 .
 if ((fcalc eq 2) and (fcdrug eq 2)) fcalcdru = 2 .
 if ((fcalc eq 1) or (fcdrug eq 1)) fcalcdru = 1 .

FCPHYSME Caretaker Physical or Mental Problem Recorded

* Comment FCPHYSME: computed from fields FCRTD - FCMEDICL.
 * Value set to 1=yes if any component is 1=yes.
 * Value set to 2=no only if all components are 2=no.
 * Values set to 9=unknown if any are unknown and none are yes.
 * Value set to 9=unknown if any are no, none are yes, and at
 * least one component is 9=unknown or not specified.
 * This logic insures that the assigned value is an unspecified value
 * (null or system missing) if no component values are provided.
 *
 * First assignment, below, later replaced if any yes or all no.
 if (
 (fcrtrd eq 9) or
 (fcemotnl eq 9) or (fcvisual eq 9) or (fclearn eq 9) or
 (fcphys eq 9) or (fcmcdicl eq 9)
)
 fcphysme = 9 .
 * Second assignment, below, later replaced if any yes or all no.
 if (
 (fcrtrd eq 2) or
 (fcemotnl eq 2) or (fcvisual eq 2) or (fclearn eq 2) or
 (fcphys eq 2) or (fcmcdicl eq 2)
)
 fcphysme = 9 .
 * Value set to 2=no if all components are no.
 if (
 (fcrtrd eq 2) and
 (fcemotnl eq 2) and (fcvisual eq 2) and (fclearn eq 2) and
 (fcphys eq 2) and (fcmcdicl eq 2)
)
 fcphysme = 2 .
 * Value set to 1=yes if any component is yes.
 if (
 (fcrtrd eq 1) or
 (fcemotnl eq 1) or (fcvisual eq 1) or (fclearn eq 1) or
 (fcphys eq 1) or (fcmcdicl eq 1)
)
 fcphysme = 1 .

APPENDIX D: USING THE NCANDS DCDC DATA FILES

This appendix provides an instructional example of how to set up the NCANDS 1998 for analysis in SPSS: how to add files, how to create useful variables, check ID consistency across reporting years, aggregate cases to find a total number of reports, determine the number of reports in a given time period, and how to aggregate and match recurrent reports.

Syntax and comments will be presented, as will sample output to show expected results. In some instances examples will be given to illustrate the effects of the program on case-level data.

Using the NCANDS DCDC Data Files

1998 K File Merge Example

Syntax 1.1

* These commands will merge the 1995, 1996 and 1997 K files, all of which include data for hypothetical states aa and bb.

```
add files
  file = 'd:\data\DCDC95_K.sav'
/file = 'd:\data\DCDC96_K.sav'
/file = 'd:\data\DCDC97_K.sav'.
```

*These compute statements extract the month and year from the report date and disposition date variables and create new variables rptmonth, dspmonth, rptyear, and dispyear. The crosstabs procedure will show the general distribution of the file with respect to dates.

```
compute rptmonth = xdate.month(rptdt) .
compute dspmonth = xdate.month(rpdispdt) .
compute rptyear = xdate.year(rptdt) .
compute dispyear = xdate.year(rpdispdt) .
crosstabs tables = rptyear by dispyear by staterr .
```

Sample Output 1.1 (Complete Dataset)

Report Year * Disposition Year* Reporting State Crosstabulation

Reporting State		Disposition Year			Total
		1995	1996	1997	
AA	Report Year 1994	562			562
	1995	8555	450		9005
	1996		8148	692	8840
	1997			8625	8625
Total		9117	8598	9317	27032
BB	Report Year 1994	1120			1120
	1995	1085	1144		2229
	1996		1042	1131	2173
	1997			50	50
Total		2205	2186	1181	5572

Syntax 2.1

* Removes the first four characters of the YSCHID variable to create a new variable STCHID which allows for the identification of children across years.

```
string stchid (a12) .
compute stchid = substr(yschid,5,12) .
```

Example 2.1

YSCHID	becomes	STCHID
1995AA1234567890		AA1234567890

Syntax 3.1

* The sort command brings all of the reports for a single child together and places them in chronological order. Rollup flags reports for the same child occurring within 1 day or 86400 seconds. In the event that different individuals report the same maltreatment on a given day, those multiple reports are rolled up into a single report.

```
sort cases by stchid rptdt .
compute rollup = 1 .
if ( (stchid ne lag(stchid)) or (rptdt - lag(rptdt) gt 86400) ) rollup
= 0 .
crosstabs tables = staterr by rollup .
```

Example 3.1 (Selected Cases)

Before			After			
YRSPTID	STCHID	RPTDT	YRSPTID	STCHID	RPTDT	ROLLUP
1995AA1000	AA100	12/5/94	1995AA1000	AA100	12/5/94	0
1995AA1010	AA123	4/16/95	1995AA1010	AA123	4/16/95	0
1995AA1011	AA123	4/16/95	1995AA1011	AA123	4/16/95	1
1995AA2002	AA123	6/25/95	1995AA2002	AA123	6/25/95	0
1995AA3030	AA789	10/2/95	1995AA3030	AA789	10/2/95	0
1995AA3031	AA789	10/2/95	1995AA3031	AA789	10/2/95	1
1995BB4000	BB456	4/1/95	1995BB4000	BB456	4/1/95	0
1995BB5020	BB456	6/20/95	1995BB5020	BB456	6/20/95	0
1995BB5053	BB456	8/12/95	1995BB5053	BB456	8/12/95	0

Sample Output 3.1 (Selected Cases)

Reporting State * Rollup Crosstabulation

		ROLLUP		Total
		.00	1.00	
STATERR	AA	4	2	6
	BB	3		3
Total		7	2	9

Syntax 4.1

* Here, the cases where a second report was filed on a child on the same day as the first report have been removed from the file. Compare this example to the example above. The resulting file now has 7 cases rather than 9. Then, compute report position, first report coded as rptposit=1.

```
select if (rollup eq 0) .
compute rptposit = 1 .
if (stchid eq lag(stchid)) rptposit = lag(rptposit) + 1 .
freq rptposit .
```

Example 4.1 (Selected Cases)

YRSPTID	STCHID	RPTDT	ROLLUP	RPTPOSIT
1995AA1000	AA100	12/5/94	0	1

1995AA1010	AA123	4/16/95	0	1
1995AA2002	AA123	6/25/95	0	2
1995AA3030	AA789	10/2/95	0	1
1995BB4000	BB456	4/1/95	0	1
1995BB5020	BB456	6/20/95	0	2
1995BB5053	BB456	8/12/95	0	3

Sample Output 4.1 (Complete Dataset)

		Report Position			
		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	1.00	25278	83.2	83.2	83.2
	2.00	3908	12.9	12.9	96.1
	3.00	876	2.9	2.9	99.0
	4.00	241	.8	.8	99.7
	5.00	60	.2	.2	99.9
	6.00	15	.0	.0	100.0
	7.00	1	.0	.0	100.0
Total		30379	100.0	100.0	

Syntax 5.1

* Aggregate to find the total number of reports per child and create new variables: first report date, last report date; first disposition date; last disposition date.

```
aggregate outfile = 'c:\windows\desktop\example1.sav' /break = stchid
  /numrepts = n(stchid)
  /firstdat = first(rptdt)
  /lastdat = last(rptdt)
  /firstdsp = first(rpdispdt)
  /lastdsp = last(rpdispdt) .
match files file = * /table = 'c:\windows\desktop\example1.sav' /by =
stchid.
crosstabs tables = numrepts by rptposit .
```

Example 5.1 (Selected Cases)

YRSPTID	STCHID	RPTDT	ROLLUP	RPTPOSIT	NUMRPTS	FIRSTDAT	LASTDAT
1995AA1000	AA100	12/5/94	0	1	1	12/5/94	12/5/94
1995AA1010	AA123	4/16/95	0	1	2	4/16/95	6/25/95
1995AA2002	AA123	6/25/95	0	2	2	4/16/95	6/25/95
1995AA3030	AA789	10/2/95	0	1	1	10/2/95	10/2/95
1995BB4000	BB456	4/1/95	0	1	3	4/1/95	8/12/95
1995BB5020	BB456	6/20/95	0	2	3	4/1/95	8/12/95
1995BB5053	BB456	8/12/95	0	3	3	4/1/95	8/12/95

Sample Output 5.1 (Complete Dataset)

Number of Reports * Report Position Crosstabulation

		Report Position							Total
		1	2	3	4	5	6	7	
NUMREPTS	1	21370							21370
	2	3032	3032						6064
	3	635	635	635					1905
	4	181	181	181	181				724
	5	45	45	45	45	45			225
	6	14	14	14	14	14	14		84
	7	1	1	1	1	1	1	1	7
Total		25278	3908	876	241	60	15	1	30379

Syntax 6.1

* Now check to make sure ID is consistently used across years .

```
compute lastyear = xdate.year(lastdsp) .
compute frstyear = xdate.year(firstdsp) .
crosstabs tables = lastyear by frstyear .
```

Sample Output 6.1 (Complete Dataset)

Last Year * First Year Crosstabulation

		FRSTYEAR			Total
		1995	1996	1997	
LASTYEAR	1995	8470			8470
	1996	1895	7736	8	9639
	1997	1807	1726	8727	12260
Total		12172	9462	8735	30369

Syntax 6.2

```
crosstabs tables = lastyear by frstyear by staterr.
```

Sample Output 6.2 (Complete Dataset)

Last Year * First Year * Reporting State Crosstabulation

			FRSTYEAR			Total
			1995	1996	1997	
AA	LASTYEAR	1995	7423	10		7433
		1996	1719	6735	8	8462
		1997	1730	1597	7669	10996
Total			10872	8342	7677	26891
BB	LASTYEAR	1995	1047			1047
		1996	176	1001		1177
		1997	77	129	1058	1264
Total			1300	1130	1058	3488

Syntax 6.3

```
compute lastyr = xdate.year(lastdat) .
compute frstyr = xdate.year(firstdat) .
crosstabs tables = lastyr by frstyr by staterr .
```

Sample Output 6.3 (Complete Dataset)

Last Year * First Year * Reporting State Crosstabulation

Reporting State			FRSTYR				Total
			1994	1995	1996	1997	
AA	LASTYR	1994	412				412
		1995	137	7268			7405
		1996	149	1652	6981		8782
		1997	91	1622	1516	7063	10292
Total			789	10542	8497	7063	26891
BB	LASTYR	1994	98				98
		1995	14	1067			1081
		1996	16	150	1004		1170
		1997	17	74	109	939	1139
Total			145	1291	1113	939	3488

Syntax 7.1

* Select only if initial date is within initial report period. Here, only children with an initial report in 1995 are included. Note that in the resulting selected cases dataset, the first case with a report date in 1994 has been removed from the file.

```
compute inityear = xdate.year(firstdat) .
select if (inityear eq 1995) .
crosstabs tables = staterr by inityear .
```

Example 7.1 (Selected Cases)

YRSPTID	STCHID	RPTDT	ROLLUP	RPTPOSIT	NUMRPTS	FIRSTDAT	LASTDAT
1995AA1010	AA123	4/16/95	0	1	2	4/16/95	6/25/95
1995AA2002	AA123	6/25/95	0	2	2	4/16/95	6/25/95
1995AA3030	AA789	10/2/95	0	1	1	10/2/95	10/2/95
1995BB4000	BB456	4/1/95	0	1	3	4/1/95	8/12/95
1995BB5020	BB456	6/20/95	0	2	3	4/1/95	8/12/95
1995BB5053	BB456	8/12/95	0	3	3	4/1/95	8/12/95

Sample Output 7.1 (Complete Dataset)

Reporting State* Initial Report Year Crosstabulation

		INITYEAR	
		1995	Total
Reporting State	AA	10542	10542
	BB	1291	1291
Total		11833	11833

APPENDIX E: GLOSSARY OF NCANDS TERMS

NCANDS Detailed Case Data Component Glossary

- ADOPTION SERVICES:** Services or activities provided to assist in bringing about the adoption of a child.
- ADOPTIVE PARENT:** A person with the legal relation of parent to a child not related by birth, with the same mutual rights and obligations that exist between children and their birth parents.
- AGE:** Age calculated in years at the time of the report of abuse or neglect.
- ALCOHOL ABUSE-CARETAKER(S):** The principal caretaker(s)' compulsive use of alcohol that is not of a temporary nature.
- ALCOHOL ABUSE-CHILD:** A compulsive use of or need for alcohol. This element should include infants addicted at birth, or who are victims of Fetal Alcohol Syndrome, or who may suffer other disabilities due to the use of alcohol during pregnancy.
- ALLEGED PERPETRATOR REPORT SOURCE:** An individual who reports an alleged incident of child abuse or neglect in which he/she caused or knowingly allowed the maltreatment of a child.
- ALLEGED VICTIM:** A child named in an allegation of child maltreatment prior to disposition.
- ALLEGED VICTIM REPORT SOURCE:** A child who alleges to have been a victim of child maltreatment and who makes a report of the allegation.
- AMERICAN INDIAN/ALASKAN NATIVE:** A person whose ancestry is North American, and who maintains tribal affiliation or is so recognized in the community.
- ANONYMOUS REPORT SOURCE:** An individual who reports a suspected incident of child maltreatment without identifying himself/herself.
- ASIAN/PACIFIC ISLANDER:** A person whose origin is the Far East, Southeast Asia, the Indian sub-continent, or the Pacific Islands. This includes, for example, Cambodia, China, Guam, India, Japan, Korea, the Philippine Islands, Samoa, and Vietnam.
- BEHAVIOR PROBLEM-CHILD:** Behavior in the school and/or community that adversely affects socialization, learning, growth, and moral development. These may include adjudicated or non-adjudicated child behavior problems. This would include the child's running away from home or a placement.
- BIOLOGICAL PARENT:** The birth mother or father of the child rather than the adoptive or foster parent or the step-parent.
- BLACK/AFRICAN-AMERICAN:** A person whose ancestry is any of the Black racial groups of Africa.
- CARETAKER:** A person responsible for the care and supervision of the child who was reported.
- CASE MANAGEMENT SERVICES:** Services or activities for the arrangement, coordination, and monitoring of services to meet the needs of children and their families.
- CHILD:** A person less than 18 years of age or considered to be a minor under State law (and is 21 years or younger).
- CHILD AGE AT REPORT:** Age, calculated in years, as of the date of the report of alleged child maltreatment.

NCANDS Detailed Case Data Component Glossary (cont.)

CHILD-BASED REPORT: A system of receiving and counting reports of child abuse and neglect that counts as a report each child who is alleged to be a victim of maltreatment. (See also INCIDENT/FAMILY-BASED REPORT.)

CHILD DATE OF BIRTH: The month, day and year of the child's birth. If the child is abandoned or the date of birth is otherwise unknown, enter an approximate date of birth.

CHILD DAY CARE PROVIDER: A person who works in a setting providing day care-child services and who has temporary caretaker responsibility for the child (e.g., a day care center staff member, family day care provider, or babysitter).

CHILD ID: A unique identification assigned to each child. This identification is not the State child identification but is an encrypted identification assigned by the State for the purposes of the NCANDS DCDC data collection.

CLOSED-NO FINDING: A type of investigation disposition that does not conclude with a specific finding because the investigation could not be completed for such reasons as: the family moved out of the jurisdiction; the family could not be located; or necessary diagnostic or other reports were not received within required time limits.

COUNSELING SERVICES: Services or activities that apply the therapeutic processes to personal, family, situational or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or circumstances.

COUNTY OF REPORT: The geopolitical substate jurisdiction from which the report of child maltreatment originated. The unique identification number assigned to the county under the Federal Information Processing Standards (FIPS) guidelines is preferred.

COUNTY OF RESIDENCE: The geopolitical substate jurisdiction in which the child subject of a report was residing at the time of the report. The unique identification number assigned to the county under the Federal Information Processing Standards (FIPS) guidelines is preferred.

DAY CARE SERVICES-CHILD: Services or activities provided in a setting that meets applicable standards of State and local law, in a center or in a home, for a portion of a 24-hour day.

DOMESTIC VIOLENCE: Incidents of inter-spousal physical or emotional abuse perpetrated by one of the spouses or parent figures upon the other spouse or parent figure in the child victim's home environment.

DRUG ABUSE-CARETAKER(S): The principal caretaker(s)' compulsive use of drugs that is not of a temporary nature.

DRUG ABUSE-CHILD: The compulsive use of or need for narcotics. This element should include infants addicted at birth.

DUPLICATED COUNT/NUMBER: The counting of a child or perpetrator each time that the child or perpetrator may be included in a particular category during the reporting period. This includes counting the child or perpetrator for subsequent appearances or reports.

EDUCATIONAL AND TRAINING SERVICES: Services provided to improve knowledge or daily living skills and to enhance cultural opportunities.

NCANDS Detailed Case Data Component Glossary (cont.)

- EDUCATIONAL PERSONNEL:** An employee of a public or private educational institution or program including teachers, teacher assistants, administrators and others directly associated with the delivery of educational services.
- EMOTIONALLY DISTURBED-CARETAKER(S):** A condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree: an inability to build or maintain satisfactory interpersonal relationships; inappropriate types of behavior or feelings under normal circumstances; a general pervasive mood of unhappiness or depression; or a tendency to develop physical symptoms or fears associated with personal problems. The term includes persons who are schizophrenic or autistic. The term does not include persons who are socially maladjusted, unless it is determined that they are also seriously emotionally disturbed. This condition must be clinically diagnosed. The diagnosis is based on the *Diagnostic and Statistical Manual of Mental Disorders (the most recent edition of DSM)*.
- EMOTIONALLY DISTURBED-CHILD:** A condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree: an inability to build or maintain satisfactory interpersonal relationships; inappropriate types of behavior or feelings under normal circumstances; a general pervasive mood of unhappiness or depression; or a tendency to develop physical symptoms or fears associated with personal problems. The term includes persons who are schizophrenic or autistic. The term does not include persons who are socially maladjusted, unless it is determined that they are also seriously emotionally disturbed. This condition must be clinically diagnosed. The diagnosis is based on *the Diagnostic and Statistical Manual of Mental Disorders (the most recent edition of DSM)*.
- EMPLOYMENT SERVICES:** Services or activities provided to assist individuals in securing employment or acquiring of learning skills that promote opportunities for employment.
- ENCRYPTED:** The encoding of an identifier (e.g., Child ID, Perpetrator ID) so that it is not identifiable to persons outside of the State's authorized personnel.
- FAMILY:** A group of two or more persons related by birth, marriage, adoption, or emotional ties.
- FAMILY CHARACTERISTICS:** Family, caretaker or environmental conditions present in the child victim's home or living environment.
- FAMILY PLANNING SERVICES:** Educational, comprehensive medical or social services or activities which enable individuals, including minors, to determine freely the number and spacing of their children and to select the means by which this may be achieved.
- FAMILY PRESERVATION SERVICES:** Family preservation services typically are services designed to help families alleviate crises that might lead to out-of-home placement of children; maintain the safety of children in their own homes; support families preparing to reunify or adopt; and assist families in obtaining services and other supports necessary to address their multiple needs in a culturally sensitive manner. (If a child cannot be protected from harm without placement or the family does not have adequate strengths on which to build, family preservation services are not appropriate.)

NCANDS Detailed Case Data Component Glossary (cont.)

- FAMILY SUPPORT SERVICES:** Family support services are primarily community-based preventative activities designed to alleviate stress and promote parental competencies and behaviors that will increase the ability of families to successfully nurture their children; enable families to use other resources and opportunities available in the community, and create supportive networks to enhance child-rearing abilities of parents and help compensate for the increased social isolation and vulnerability of families.
- FINANCIAL PROBLEM:** A risk factor related to the family's inability to provide sufficient financial resources to meet minimum needs.
- FOSTER CARE SERVICES:** Services or activities associated with 24 hour substitute care for all children placed away from their parents or guardians and for whom the State agency has placement and care responsibility.
- FOSTER PARENT:** An individual who is licensed to provide a home for orphaned, abused, neglected, delinquent or disabled children, usually with the approval of the government or a social service agency. This individual can be a relative or a non-relative.
- FRIEND:** A non-relative acquainted with the child, the parent, or caretaker including: landlords, clergy, or youth group workers (e.g., Scouts, Little League Coaches), etc.
- HEALTH-RELATED AND HOME HEALTH SERVICES:** Services to attain and maintain a favorable condition of health.
- HISPANIC ETHNICITY:** A Mexican, Puerto Rican, Cuban, Central or South American person, or person of other Spanish cultural origin, regardless of race. Whether or not a person is Hispanic is determined by how others define them or by how they define themselves. In the case of young children, parents determine the race of the child.
- HOME-BASED SERVICES:** In-home services or activities provided to individuals or families to assist with household or personal care activities that improve or maintain adequate family well-being. Includes homemaker services, chore services, home maintenance services and household management services.
- HOUSING SERVICES:** Services or activities designed to assist individuals or families in locating, obtaining or retaining suitable housing.
- INADEQUATE HOUSING:** A risk factor related to substandard, overcrowded, unsafe, or otherwise inadequate housing conditions, including homelessness.
- INCIDENT OR FAMILY-BASED REPORT:** A system of receiving and counting reports of child abuse and neglect that is based on the number of reported incidents, regardless of the number of children involved in the incidents. (See also CHILD-BASED REPORT.)
- INDEPENDENT AND TRANSITIONAL LIVING SERVICES:** Services and activities designed to help older youth in foster care or homeless youth make the transition to independent living.
- INDICATED OR REASON TO SUSPECT:** A type of investigation disposition that concludes that maltreatment could not be substantiated under State law or policy, but there was reason to suspect that the child may have been maltreated or was at-risk of maltreatment.
- INFORMATION AND REFERRAL SERVICES:** Services or activities designed to provide information about services provided by public and private service providers and a

NCANDS Detailed Case Data Component Glossary (cont.)

brief assessment of client needs (but not a diagnosis and evaluation) to facilitate appropriate referral to these community resources.

INVESTIGATION: The gathering and assessment of objective information to determine if the child has been or is at-risk of being maltreated.

INVESTIGATION DISPOSITION: The determination by the social service agency that the evidence is, or is not, sufficient under State law to conclude that maltreatment occurred or, where State law permits, that the child is at-risk of being maltreated.

JUVENILE COURT PETITION: A legal document filed with the court of original jurisdiction overseeing matters affecting children, requesting that the court take action regarding the child's status as a result of the investigation; usually a petition requesting the child be declared a dependent or delinquent child, or that the child be placed in an out-of-home setting.

LEARNING DISABILITY-CARETAKER(S): A disorder in one or more of the principal caretaker(s)'s basic psychological processes involved in understanding or using language, spoken or written, that may manifest itself in an imperfect ability to listen, think, speak, read, write, spell or to use mathematical calculations. The term includes conditions such as perceptual disability, brain injury, minimal brain dysfunction, dyslexia, and developmental aphasia.

LEARNING DISABILITY-CHILD: A disorder in one or more of the child's basic psychological processes involved in understanding or using language, spoken or written, that may manifest itself in an imperfect ability to listen, think, speak, read, write, spell or to use mathematical calculations. The term includes conditions such as perceptual disability, brain injury, minimal brain dysfunction, dyslexia, and developmental aphasia.

LEGAL, LAW ENFORCEMENT, OR CRIMINAL JUSTICE PERSONNEL: A person employed by a local, State, Tribal or Federal justice agency including law enforcement; courts; district attorney's office; probation or other community corrections agency, or correctional facilities, etc.; or attorneys or guardian ad-litem.

LEGAL SERVICES: Services or activities provided by a lawyer, or other person(s) under the supervision of a lawyer, to assist individuals in seeking or obtaining legal help in civil matters such as housing, divorce, child support, guardianship, paternity and legal separation.

LICENSING AGENCY: The agency responsible for evaluating the adequacy of services available in a facility; for providing official approval of a service facility or provider which signifies meeting of State standards or standards set by other regulatory authorities, etc. State licensing agencies may also have the authority to conduct an investigation of those facilities under their auspices.

LIVING ARRANGEMENT: The environment in which the child was residing at the time of the report. 'Other' living arrangement includes substitute care homes/facilities.

MALTREATMENT: An action or failure to act by a parent, caretaker, or other person as defined under state law, having caused or allowed to cause physical abuse, neglect, medical neglect, sexual abuse, or emotional abuse harm, or risk of harm to a child.

NCANDS Detailed Case Data Component Glossary (cont.)

- MALTREATMENT DEATH:** The child died as a result of abuse or neglect, because either: (a) an injury resulting from the abuse or neglect was the cause of death; or (b) abuse and/or neglect were contributing factors to the cause of death.
- MALTREATMENT DISPOSITION LEVEL:** The disposition of each alleged maltreatment. The disposition level may be substantiated, indicated or reason to suspect, unsubstantiated, closed-no finding, other, or unknown.
- MALTREATMENT TYPE:** A particular form of child maltreatment that is determined by investigation to be substantiated or indicated under State law such as physical abuse, neglect or deprivation of necessities, sexual abuse, psychological or emotional maltreatment, and other forms included in state law.
- MEDICAL NEGLECT:** The harm by a caretaker to a child's health due to failure to provide for appropriate health care of the child, although financially able to do so, or offered financial or other means to do so.
- MEDICAL PERSONNEL:** A person employed by a medical facility or practice, including physicians, physician assistants, nurses, emergency medical technicians, dentists, dental assistants and technicians, chiropractors and coroners.
- MENTAL HEALTH PERSONNEL:** A person employed by a mental health facility or practice, including psychologists, psychiatrists, therapists, etc.
- MENTAL HEALTH SERVICES:** Services to overcome issues involving emotional disturbance or maladaptive behavior adversely affecting socialization, learning, or development. Usually provided by public or private mental health agencies and includes residential services (inpatient hospitalization, residential treatment, and supported independent living) and non-residential services (partial day treatment, outpatient services, home-based services, emergency services, intensive case management and assessment).
- MENTAL RETARDATION-CARETAKER(S):** Significantly subaverage general cognitive and motor functioning existing concurrently with deficits in adaptive behavior that adversely affect socialization and learning. This condition must be clinically diagnosed.
- MENTAL RETARDATION-CHILD:** Significantly subaverage general cognitive and motor functioning existing concurrently with deficits in adaptive behavior manifested during the developmental period that adversely affect a child's/youth's socialization and learning. This condition must be clinically diagnosed.
- MILITARY FAMILY MEMBER:** A person who is the legal dependent of an individual on active duty in the Armed Services of the United States. (See also MILITARY MEMBER.)
- MILITARY MEMBER:** A person on active duty in the Armed Services of the United States. This term includes active duty in the Army, Navy, Air Force, or Marine Corps. Excluded are members of the Inactive Reserve or National Guard or retired military members.
- NEGLECT OR DEPRIVATION OF NECESSITIES:** A type of maltreatment that refers to the failure to provide needed, age-appropriate care although financially able to do so, or offered financial or other means to do so.

NCANDS Detailed Case Data Component Glossary (cont.)

- NEIGHBOR:** A person living in close geographical proximity to the child or family.
- NON-CARETAKER:** A person who is not responsible for the care and supervision of the child.
- NOTIFICATIONS:** Mandated or courtesy contacting of other agencies with overlapping or potentially overlapping jurisdiction concerning a report of child maltreatment.
- OTHER:** The State coding for this field is something other than the codes in the NCANDS DCDC record layout.
- OTHER MEDICAL CONDITION-CARETAKER(S):** A medical condition other than mental retardation, visual or hearing impairment, physical disability, or being emotionally disturbed, that significantly affects the functioning or development of the primary caretaker(s) and their ability to provide a suitable child care environment.
- OTHER MEDICAL CONDITION-CHILD:** A medical condition other than mental retardation, visual or hearing impairment, physical disability, or being emotionally disturbed, that significantly affects the functioning or development of the child or requires special medical care such as chronic illnesses. Included are children diagnosed as HIV positive or with AIDS.
- OTHER RELATIVE PERPETRATOR:** A person who is related by marriage, blood or adoption, but is not the parent.
- OTHER RELATIVE REPORT SOURCE:** A person who is related by marriage, blood or adoption, but is not the parent, and who alleges that an incident of child maltreatment has occurred. Includes siblings, grandparents, aunts, uncles, and cousins, etc.
- OTHER REPORT DISPOSITION:** A report disposition that does not match those listed in the NCANDS DCDC report disposition code values.
- OTHER REPORT SOURCE:** A reporter of alleged child maltreatment whose role/relationship to the alleged victim does not match those listed in the NCANDS DCDC report source code values.
- OTHER SERVICES:** Services or activities that have been provided to the child victim or family of the child victim, but which are not included in the services listed in the NCANDS DCDC record layout.
- PARENT:** The birth mother/father, adoptive mother/father, or step mother/father of the child.
- PERPETRATOR:** The person who has been determined to have caused or knowingly allowed the maltreatment of the child.
- PERPETRATOR AGE AT REPORT:** Age of an individual determined to have caused or knowingly allowed the maltreatment of a child. Age is calculated in years at the time of the report of child maltreatment.
- PERPETRATOR AS A CARETAKER:** The person who has been determined to have caused or knowingly allowed the maltreatment of the child while also being responsible for the care and supervision of the child at the time of the maltreatment.
- PERPETRATOR ID:** A unique identification assigned to each perpetrator. This identification is not the actual State perpetrator identification but is an encrypted identification assigned by the State for purposes of the NCANDS DODC data collection.

NCANDS Detailed Case Data Component Glossary (cont.)

- PERPETRATOR MALTREATMENT:** The perpetrator was involved in the corresponding maltreatment type on the record for a specific child, and this maltreatment was determined by investigation to be substantiated or indicated under State law. (See also MALTREATMENT TYPE.).
- PERPETRATOR MILITARY MEMBER:** See MILITARY MEMBER.
- PERPETRATOR PRIOR ABUSER:** The recording in the State information system of previous substantiated or indicated incidents of child maltreatment by the perpetrator.
- PERPETRATOR RELATIONSHIP:** Refers to the primary role of the perpetrator with the child victim of maltreatment.
- PETITION DATE:** The month, day, and year that the juvenile court petition was filed.
- PHYSICAL ABUSE:** A type of maltreatment that refers to physical acts that caused or could have caused physical injury to the child.
- PHYSICALLY DISABLED-CARETAKER(S):** A physical condition that adversely affects the caretaker(s)' day-to-day motor functioning, such as cerebral palsy, spina bifida, multiple sclerosis, orthopedic impairments, and other physical disabilities.
- PHYSICALLY DISABLED-CHILD:** A physical condition that adversely affects the child's day-to-day motor functioning, such as cerebral palsy, spina bifida, multiple sclerosis, orthopedic impairments, and other physical disabilities.
- POLICE/PROSECUTOR:** Police refers to the department of government charged with prevention, detection, and prosecution of public nuisances and comes such as child maltreatment. Prosecutor refers to a legally trained person with responsibility to represent the State in court proceedings.
- POST INVESTIGATION SERVICES:** The child protective services agency, social services agency, and/or the child welfare agency provides or arranges post investigation services for the child/family as a result of needs discovered during the course of the investigation. If services were being provided prior to or as a result of the report of alleged child maltreatment, the continuation of the service provisions after the disposition of the investigation would constitute post investigation services. Post investigation services are delivered within the first 90 days after the disposition of the report and would include: Family Preservation, Family Support, Foster Care and other services listed in the NCANDS DCOC record layout.
- PREGNANCY AND PARENTING SERVICES FOR YOUNG PARENTS:** Services or activities for married or unmarried adolescent parents and their families to assist them in coping with social, emotional, and economic problems related to pregnancy and in planning for the future.
- PRIOR VICTIM:** The existence of previous substantiated or indicated incidents of maltreatment of the child victim.
- PSYCHOLOGICAL OR EMOTIONAL MALTREATMENT:** A type of maltreatment that refers to acts or omissions, other than physical abuse or sexual abuse, that caused, or could have caused, conduct, cognitive, affective, or other mental disorders; such as emotional neglect, psychological abuse, mental injury, etc.
- PUBLIC ASSISTANCE:** Any one or combination of the following welfare or social services programs: AFDC, General Assistance, Medicaid, SSI, Food Stamps, etc.

NCANDS Detailed Case Data Component Glossary (cont.)

- RACE:** The primary racial group of which the individual identifies himself or herself as a member, or of which the parent identifies the child as a member.
- REMOVAL DATE:** The month, day, and year that the child was removed from the care and supervision of his or her parents or parental substitutes, during or as a result of the investigation, by the child protective services or social services agency. If a child has been removed more than once, the removal date is the first removal in concert with the investigation.
- REPORT:** The notification of suspected child maltreatment that either initiated an investigation or became part of an ongoing investigation by the child protective services agency. A State report can include one or multiple children.
- REPORT DATE:** The month, day, and year that the responsible agency was notified of the suspected child maltreatment.
- REPORT DISPOSITION:** The conclusion reached by the responsible agency regarding the report of maltreatment pertaining to the child in the DCDC record.
- REPORT DISPOSITION DATE:** The month, day, and year that a decision was made by the child protective services agency or court regarding the disposition of a report or investigation of alleged child maltreatment.
- REPORT ID:** A unique identification assigned to each report of child maltreatment. This identification is not the actual State report identification but is an encrypted identification assigned by the State for the purposes of the NCANDS DCDC data collection.
- REPORT SOURCE:** The category or role of the person who makes a report of alleged maltreatment.
- REPORTING PERIOD:** The twelve-month period for which data are submitted (see submission year) to the NCANDS. Generally refers to the calendar year.
- RESIDENTIAL FACILITY STAFF:** An employee of a public or private group residential facility, including emergency shelters, group homes, and institutions.
- RESPIRE CARE SERVICES:** Services involving temporary care of the child(ren) to provide relief to the caretaker. May involve care of the children outside of their own home for a brief period of time, such as overnight or for a weekend. Not considered by the state to be foster care or other placement.
- SERVICE DATE:** The service date for post investigation services provided as a result of needs discovered during the course of the investigation should be the date of the report disposition or a date decided by the State to be more appropriate than the report disposition date. The service date for cases for which services were continued (or changed) as a result of the investigation disposition should be the date of the most recent case opening prior to the receipt of the report of alleged child maltreatment.
- SERVICES:** The public or private services provided to the child or the family during or as a result of an investigation of child maltreatment and known to the child protective services agency. In general, such services have been planned to occur within 90 days of the report.
- SEX:** The gender of a person at the time of the report.

NCANDS Detailed Case Data Component Glossary (cont.)

- SEXUAL ABUSE:** A type of maltreatment that refers to the involvement of the child in sexual activity to provide sexual gratification or financial benefit to the perpetrator, including contacts for sexual purposes, prostitution, pornography, exposure, or other sexually exploitative activities.
- SOCIAL SERVICES PERSONNEL:** An employee of a public or private social services or social welfare agency, or other persons such as social workers, counselors, etc. who provide similar services.
- SPECIAL SERVICES-DISABLED:** Services for persons with developmental or physical disabilities, or persons with visual or auditory, impairments, or services or activities to maximize the potential of persons with disabilities, help alleviate the effects of physical, mental or emotional disabilities, and to enable these persons to live in the least restrictive environment possible.
- SPECIAL SERVICES-JUVENILE DELINQUENT:** Services or activities for youth (and their families) who are, or who may become, involved with the juvenile justice system.
- STATE/TERRITORY:** The state/territory submitting child abuse and neglect data for the NCANDS DCDC. The U.S. Postal Service two-character abbreviation should be used to indicate the state/territory.
- STEP-PARENT:** The husband or wife, by a subsequent marriage, of the child victim's mother or father.
- SUBMISSION YEAR:** The submission year is defined as including all reports whose dispositions occurred within the specified year. Reports received, but whose dispositions did not occur during the specified year, should not be included in the NCANDS DCDC data submission. Reports received in a prior year, but whose disposition was made within the reporting year, should be included in the NCANDS DCDC data submission.
- SUBSTANCE ABUSE SERVICES:** Services or activities designed to deter, reduce, or eliminate substance abuse or chemical dependency.
- SUBSTANTIATED:** A type of investigation disposition that is used when the allegation of maltreatment or risk of maltreatment was supported or founded by State law or State policy.
- TRANSPORTATION SERVICES:** Services or activities that provide or arrange for travel, including travel costs of individuals, in order to access services, or obtain medical care or employment.
- TYPE 1 ERROR:** The following procedures will be used in processing fields with Type 1 Errors: the field and record will be flagged; the error will be logged; the field will be blanked; and the remaining fields on the record will be processed.
- TYPE 2 ERROR:** The following procedures will be used in processing fields with Type 2 Errors: the field and record will be flagged; the error will be logged; and the record will be dropped from the data set and written to the error file after the remaining fields are processed.
- TYPE 3 ERROR:** The following procedures will be used in processing fields *with* Type 3 Errors: the field, record and report will be flagged; the error will be logged; and every record with the same report ID will be dropped from the data set and written to the error file after the remaining fields are processed.

NCANDS Detailed Case Data Component Glossary (cont.)

UNDUPLICATED COUNT/NUMBER- The counting of a child or family in a specific category once during the reporting period, for statistical purposes. The child or family is not counted for subsequent appearances or reports in the same category during the reporting period.

UNKNOWN: The State collects data for this field, but the data for this particular report (or child) were not captured or are missing.

UNKNOWN/UNABLE TO DETERMINE (HISPANIC ETHNICITY). The State collects data for this field, but the Hispanic Ethnicity for this child is not captured or is missing. "Unable to be determined" means the specific Hispanic Ethnicity is 'unable to determine' because the child is very young or is severely disabled and no person is available to identify the child's Hispanic Ethnicity.

UNKNOWN/UNABLE TO DETERMINE (LIVING ARRANGEMENT): The child has been abandoned or the child's caretaker(s) is/are otherwise unknown.

UNKNOWN/UNABLE TO DETERMINE (RACE): The State collects data for this field, but the race for this child is not captured or is missing. 'Unable to be determined' means the specific race category is "unable to determine" because the child is very young or is severely disabled and no person is available to identify the child's race.

UNSUBSTANTIATED: A type of investigation disposition that determines that there is not sufficient evidence under State law to conclude or suspect that the child has been maltreated or is at-risk of being maltreated.

VISUALLY OR HEARING IMPAIRED-CARETAKER(S): A clinically diagnosed handicapping condition of the principal caretaker(s) related to a visual impairment or permanent or fluctuating hearing or speech impairment that may significantly affect functioning or development.

VISUALLY OR HEARING IMPAIRED-CHILD: A clinically diagnosed handicapping condition of the child related to a visual impairment or permanent or fluctuating hearing or speech impairment that may significantly affect functioning or development.

WHITE: A person of European, North African, or Middle Eastern origin.